

Minutes Approved on _____
With Corrections
Clerk Initial _____ Date _____

Town of Hebron
Board of Selectmen
April 5, 2012
Regular Meeting
Town Office Building

RECEIVED

2012 APR 16 P 1:21
Ann E Hughes
HEBRON TOWN CLERK

Members Present: J. Watt, G. Mulligan, D. Larson, B. O'Connell, M. Stuart

Staff Present: A. Tierney – Interim Town Manager

J. Watt called the Regular Meeting to order at 7:37 p.m.

Public Comments:

None

Special Recognition:

Hebron Pharmacy – A. Tierney read aloud the proclamation designating the April 5, 2012 as a day of appreciation, recognizing Hayden and Florence Houston for their dedication to the Town. M. Stuart expressed his appreciation for the service provided.

Appointments and Resignations:

M. Stuart moved that the Hebron Board of Selectmen appoint Joan Conley as a member of the Hebron Housing Authority with a term to run until December 2014. The motion carried with all members in favor. M. Stuart moved that the Hebron Board of Selectmen appoint Anne-Lee Boynton as a member of the Hebron Housing Authority with a term to run until December 2014. The motion carried with all members in favor.

G. Mulligan moved that the Hebron Board of Selectmen convert Richard Cassata's appointment on the Hebron Historic Properties Commission from regular member to alternate member, with a term to run until December 2013. The motion carried with all members in favor.

Route 66/Loveland Road Update

A. Tierney informed members that tree trimming was performed to improve the sight line at the intersection of Route 66 and Loveland Road. A. Tierney noted that using the Resident State Trooper helped the Town save money while providing the required protection. Milton Porter requested Public Works revisit the area after the trees bloom, to assure the sight line is still clear. Ronald Keith inquired if there was any change in the 90 day time frame previously given by the State DOT for reviewing the request for turning lanes and a flashing light. A. Tierney stated that the speed limit study was approximately 80% complete, and there wasn't any change in the time frame provided.

Forms of Government Study Committee

A. Tierney informed members that repeated attempts to advertise available positions on the committee haven't yet yielded enough potential members. A. Tierney noted he obtained a copy of the *Forms of Local Government Handbook* as suggested. A. Tierney suggested members consider personally soliciting individuals that may be interested. A. Tierney further noted that the Fire Department Study Committee met, and was still one member short. J. Watt suggested having another discussion about the committees during the second meeting in May.

**Board of Selectmen
Regular Meeting
April 5, 2012
Page 2**

Amston Lake Water System Update

A. Tierney informed members that the results of the study performed indicate that the low PH levels from the source wells were most likely not the result of electricity. A. Tierney went on to state that the long term plan by the CT Department Health included flushing the lines and periodic testing with updates provided to residents and the Town.

Status of Old Fire Company #2

A. Tierney provided members with a copy of a letter from Town Attorney Don Holtman outlining steps necessary to proceed with the proposed transfer of possession of the property to the Amston Lake Hebron Tax District. A. Tierney informed members that at a Special Meeting on April 27, the Tax District members are voting to approve payment of up to \$45,000 for the parcel, and that once razed, a Quit Claim Deed would be necessary for the Town to convey interest. G. Mulligan stated that the Amston Lake Volunteer Fire Department should hold a meeting and vote as well. M. Stuart suggested Planning and Zoning review before the BOS schedule a Public Hearing. J. Watt suggested it be confirmed that \$45,000 is enough to pay for testing the building and ground, and demolition. A. Tierney noted it was his understanding that it would cover an environmental study on the building and contents, not the land. D. Larson noted that the site never had an underground fuel tank. M. Stuart inquired if it was a requirement to restore the site to its original state before construction. A. Tierney stated the requirement was to remove the asphalt and return that area back to a grassy state.

Withdrawal from the CCSWA and Repeal of Ordinance Town Code Chapter 112, Article II

J. Watt inquired if the move was a formality. A. Tierney confirmed that it was, noting that when the Town first joined, it was everyone's intention to maintain the relationship, but the execution of a contract with Wili Waste makes it necessary to repeal the ordinance. G. Mulligan inquired if there was any cost associated with discontinuing the relationship with CCSWA. A. Tierney stated that the organization was informed in writing and there wouldn't be any cost. A. Tierney further noted that this was a legal step that didn't affect the contract with CRRA. M. Stuart moved to schedule a Public Hearing for Thursday, May 3, 2012 at 7:15 p.m. on the proposed Ordinance: Be it ordained that Article II of Chapter 112 of the Code of Ordinances, consisting of §§ 112-2 through 112-13 inclusive, be and hereby is repealed. The motion passed with all members in favor.

Management and Storage of CT DESPP Disaster Equipment and Supplies

Members discussed the current storage and recent use of 120 cots provided by the State and kept at RHAM High School. M. Stuart noted the irony of the agreement referencing confidential information while outlining the storage of cots for public use. M. Stuart further noted the liability assumed by the Town for use of the cots that are provided but not maintained by the State. D. Larson noted there are a number of items, including respirators and Tyvec© suits, that should be inspected as well. D. Larson moved to resolve that the Town of Hebron Board of Selectmen approve the Letter of Agreement Between the Connecticut Department of Emergency Services and Public Protection (DESPP) and Town of Hebron Regarding Management and Storage of DESPP Disaster Equipment and Supplies and authorizes Interim Town Manager Andrew J. Tierney to sign the Agreement. The motion carried with all members in favor.

Award Contract for Horton House Renovations

J. Watt reviewed the package provided by Town Planner Michael O'Leary that included two bids. A. Tierney stated that BL Company reviewed the proposals and interviewed bidders, and that their recommendation was to award the contract to the low bidder for both jobs. A. Tierney noted that the contractor recently did work on the Peters House. D. Larson moved that the Hebron Board of Selectmen award the bid for the Horton House Restoration to Meyers Historic Restoration of Moodus, Connecticut, for the Portico Alterations bid amount \$7,500 and the Exterior Painting bid amount of \$18,500 for a total contract price of \$26,000. In addition, the Board of Selectmen authorizes Interim Town Manager Andrew J. Tierney to execute the necessary contract and issue the Notice to Proceed. The motion carried with all members in favor.

Tax Abatement Recommendation from the EDC

Members discussed the proposed tax abatement for Hebron Eye Care at the building formerly occupied by the florist shop. A. Tierney confirmed that the request is within the guidelines set in the program and has EDC and Town Planner approval. J. Watt noted that the abatement would result in an annual difference of \$340. D. Larson inquired if the increased assessment was related to improvements and not from the revaluation process. A. Tierney confirmed that was the case. B. O'Connell moved that the Hebron Board of Selectmen approve the application of Thomas and Wendy Dempsey for the property at 34 Main Street, and approve the EDC's recommendation to freeze 50 percent of the increased assessment for the full three years, in accordance with the provisions of the Town of Hebron Economic Development Incentive Program. The motion carried with all members in favor.

Discuss Fire Department Membership Study

J. Watt inquired if F. Speno was notified about the purpose of the proposed study. D. Larson confirmed that was the case and that input on the draft had not yet been received. Members discussed ways to distribute the survey to assure anonymity and the ability to reply candidly so that the most accurate and useful information is put forth for review. M. Stuart suggested appointing an individual from Town staff to review the survey results. D. Larson agreed, suggesting that the process be as neutral as possible, and include past and present members. B. O'Connell agreed that any entity be reviewed on a consistent basis and that he liked the idea of a survey that encouraged participation by all members to assure that performance and comfort needs are being addressed, citing the financial benefit of a volunteer service. Members discussed various scenarios of service coverage for the Town. G. Mulligan noted that the Study Committee was a good idea and that the survey would be beneficial. J. Watt agreed.

Discuss Exit Poll for May 8 Budget Referendum

Members discussed whether or not an exit poll would be beneficial after the May 8 referendum. A. Tierney stated it was performed two years ago and just wanted to see if any members felt it would be necessary. Members agreed that the low attendance at the budget deliberation meetings and limited correspondence indicate an exit poll wouldn't produce much information. J. Watt agreed and reminded members that the Budget Presentation Public Hearing was scheduled to take place on April 12, 2012 at 7:00 p.m. in the RHAM Auditorium.

**Board of Selectmen
Regular Meeting
April 5, 2012
Page 4**

April 19th Proposed Agenda:

J. Watt suggested removing item 6b and incorporating item 5c into the Town Manager Report. M. Stuart suggested removing item 5b. G. Mulligan requested updates on the Traffic Light, STEAP Grant items and the Siemens Energy Project. J. Watt requested adding an Executive Session to the first meeting in May to discuss a status report on past due taxes.

Town Managers Report

Mr. Tierney informed members that the Town has yet to receive written confirmation from OPM on the status of the STEAP Grant awarded in December. Mr. Tierney stated he left a message for Governor Malloy in an effort to initiate progress. J. Watt suggested soliciting the assistance of State Representatives as well, especially with several contractors ready to begin work.

Mr. Tierney informed members that the DOT changed signage by the schools. The new signs were fluorescent green, for increased visibility.

Mr. Tierney informed members that the DOT was looking at the intersection by Countryside Realty. Mr. Tierney noted it was a confusing intersection that could benefit from updating to make it safer.

Mr. Tierney informed members that the sidewalk installation project, paid for with STEAP Grants, will include the planting of thirteen trees and the erection of a stone wall to welcome people into town.

Members discussed the length of the tree line and the need to remember future development. M. Stuart inquired if changes could be required in the future. A. Tierney noted that the State reviewed the plan, but that wasn't a guarantee.

Consent Agenda:

M. Stuart requested amending the Regular Meeting/Budget Workshop minutes as follows:

Page 3; Paragraph 2; Sentence 11 – Change CCAP to CCAT.

J. Watt moved to approve the meeting minutes for March 6, 2012 as amended by M. Stuart, and the meeting minutes for March 8, 2012 and March 13, 2012 as presented; and to approve the Tax Refunds as presented. The motion carried with all members in of Minutes

Liaison Reports

D. Larson informed members that the BOF put forth, as recommended by the BOS (with the addition of \$1,500 to correct a clerical error in calculating Fuel Costs) the budget as proposed, to Public Hearing.

G. Mulligan informed members that the Observation Post has been moved and that renovations are underway to include the installation of a railing and raising the observation deck onto the roof during the week of April 18. G. Mulligan stated there could be a dedication as soon as Memorial Day and that it would be coordinated with the VFW. G. Mulligan further noted that volunteers were being sought for work on the Peters House and that the Historic Properties Commission was working with P&Z on the Plan of Conservation and Development.

G. Mulligan informed members that the Fire Department was holding their annual Plant Sale from April 5 to April 8, 2012 and that the Easter Bunny would be present. G. Mulligan noted that address signs and Fire Department t-shirts were also available for purchase. Ms. Mulligan further noted that the awards banquet was held and that a number of members were recognized for their efforts.

Board of Selectmen

Regular Meeting

April 5, 2012

Page 5

(cont'd)

M. Stuart, in review and consideration of the meeting minutes that were approved, requested members consider withdrawing approval of the meeting minutes for discussion and possible amendments. Members agreed unanimously. M. Stuart made a motion to approve the Regular Meeting minutes for March 13, 2012 with the following changes: Remove handouts submitted by private citizens to avoid any misunderstanding that could result in them being perceived as produced, distributed or endorsed by the Board of Selectmen. The motion passed with all members in favor.

B. O'Connell informed members that the Open Space/Land Acquisition Committee met and was preparing to walk two new properties. B. O'Connell noted that the committee intends to apply for a new grant as well. M. Stuart expressed a desire to attend the property walks. B. O'Connell offered to inform M. Stuart of the date and time.

J. Watt informed members that the AHM Symphony fundraiser was sold out and that the results exceeded expectations.

J. Watt discussed the RHAM BOE budget presentation, noting it was suggested that CIP items be separated for public vote. J. Watt stated that a discussion was held on field maintenance and that RHAM intended to hire another maintenance worker. J. Watt indicated he had recommended that RHAM work with A. Tierney and R. Callarco to develop a maintenance plan prior to hiring an individual. J. Watt further informed members that A. Tierney had provided RHAM with a resource to contact about the list of ADA requirements. J. Watt noted it was suggested that officials meet with the resources to assess what exceptions were approved at the time of construction, and to develop means to discuss items that appear minor in nature. A. Tierney provided members with the background information of the consultant involved noting that interpretation of the codes can be very difficult.

B. O'Connell informed members that CCM was meeting about energy and had discussed the process of review. B. O'Connell offered to provide the information to members.

Milton Porter expressed appreciation to M. Stuart for providing contact information for Vicki Avelis, of EDC, noting that the conversation was very productive.

Adjourn

M. Stuart moved to adjourn the Board of Selectmen. The motion carried with all members in favor and the meeting adjourned at 9:40 p.m.

Respectfully Submitted,

Brian Whalen
Board Clerk