

**TOWN OF HEBRON
WEEKLY MANAGEMENT REPORT
FRIDAY, June 7, 2013**

TOWN MANAGER:

SELECTMEN BOARD/COMMITTEE DATES:

Board of Selectmen – Thursday, June 20, 2013 – 7:30 p.m. - TOB

LIAISON MEETINGS:

Board of Education – Thursday, June 13, 2013 – 7:00 p.m. – GHS (Larson)

RHAM BOE – Monday, June 17, 2013 – 6:30 p.m. – Chorus Room (Watt)

Economic Development Commission– Monday, June 17, 2013 – 7:00 p.m. – TOB (O’Connell)

Parks and Recreation Commission – Monday, June 24, 2013 – 7:30 p.m. – Burnt Hill (O’Connell)

Historic Properties Commission – Tuesday, June 25, 2013 – 7:00 p.m. – Senior Center – (Mulligan)

Board of Finance – Thursday, June 27, 2013 – 7:00 p.m. – TOB – (Larson)

Board of Education – Thursday, June 27, 2013 – 7:00 p.m. – GHS (Larson)

COMMISSIONS:

Economic Development Commission – Update of Monday, June 3, 2013 is attached for your perusal.

DEPARTMENT NEWS:

Parks and Recreation

Parks

The Electric line will be completed near the baseball field at Burnt Hill Park. We continue to mow, landscape and prep fields for youth leagues.

Recreation

Hebron Pet-A-Palooza

Saturday, June 8, 2013 (rain date Sunday, June 9th)

The Hebron Parks and Recreation Department along with local veterinarians, volunteers from the American Kennel Club and other local businesses present Hebron Pet-A-Palooza. Enjoy complimentary refreshments for dogs and their people, Pet Portraits, Costume Contest, “My Dog Can Do That” agility contest, contest for Best Trick, Most Obedient, Friendliest Dog and more! The event will be held at Burnt Hill Park starting at 2pm. Fee is \$10.

Town Clerk

Completing the connection between the Planning Department and the land records system in the Town Clerk’s Office has been delayed.

Preparation for the November Municipal Election has started. The State Elections Enforcement Commission guides us through the process. Initial reports have been submitted.

Dog licensing is in full force. We sold 100 licenses the first day they were available and anticipate this will keep us busy during the month of June.

The Hebron “Top Dog” contest took place at the Russell Mercier Senior Center on May 30th. A beautiful golden retriever puppy named Gracie will proudly wear the 2013 #1 Hebron Dog-tag. Special thanks go out to the Boardman family for entering the contest this year.

BUILDING DEPARTMENT

Monthly Activity Report for May 2013

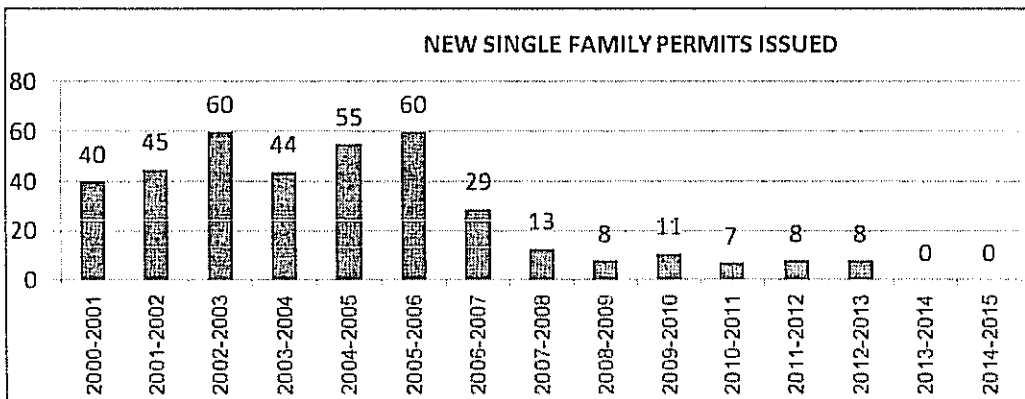
- Permits Issued 52
- New single family dwellings 4
- Construction Value \$1,023,019
- Fees Collected \$24,583.25
- Field Inspections 72

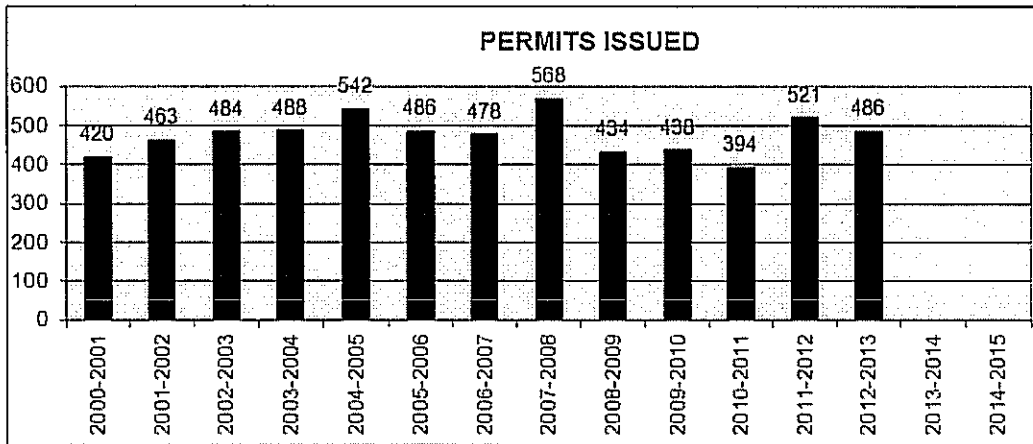
May turned out to be a very busy month. Our office received 8 building applications for new homes and several additions. Of the 8 new home applications received, 4 of them have had building permits issued and construction has started.

The volunteers for the Peters House have been working hard and on a regular basis on selective dismantling on the interior of the building such as paneling, ceiling materials and damaged materials.

The new CVS pharmacy is progressing and within the next few days foundation work for the building shall begin.

We have also started training on the new permit tracking program. Once training is completed and we are comfortable with the system we will be providing a link on the town website that will allow owners and contractors to check on the status of applications, permits and inspections.





FINANCE DEPARTMENT

The FEMA DR-4106 grant reimbursement request for the February blizzard is complete. Our chosen 48 hour period from February 8th – 10th total costs were \$58,230.69. At 75% reimbursement we should receive approximately \$43,000 in eligible costs. Of course this is contingent on final approval of our remitted expense reports. I will keep you apprised of the determination from our FEMA representative Stu Mahler. Fund reimbursement will not be received within this fiscal year.

EMERGENCY MANAGEMENT

A date has been agreed for the Regional Mitigation plan. It is set for Monday, June 17th from 7-9 PM at Gilead Elementary.

I have requested the schools to review their flu plans for the upcoming year, and have sent information on the Middle East Respiratory Syndrome.

The EOC was open Friday evening from 7-11 PM, and on Saturday from 7AM to 11PM, for the Boy Scout Jamboree. DEMHS was notified, and we monitored entered events in WebEOC and IS 214 form.

State teleconference Wednesday on upcoming exercise on June 20th. Region 3 (Hebron) will play a support role to Region 5 (Litchfield County area of the State). The scenario is a winter snowstorm with ice. The exercise will be from 08:00-11:00 on the 20th. Please take an inventory of your resources. The State will be calling to the Region, then to the towns for assistance. This could include personnel, equipment, or both. **PLEASE REMEMBER, IT IS SNOWING AND A WINTER STORM IN HEBRON. Look at what your Department could spare, and still be able to get the job done at home.** I see this to include mainly focus on Public Works. schools, Fire, PD, PD, finance, IT, Health, Communications (including HAM), Seniors. I will have an Incident Action Plan (IAP) based of what is currently known for the exercise. We will go over briefly Monday and narrow it to the target players.

PUBLIC WORKS

Public Works Managers Report 6/7/13

This week the Public Works Department concentrated on roadside mowing and keeping the site lines clear at the intersections. We continued to back up the curb that was repaired and the catch basin cleaning is progressing. Additionally we cleaned all the basins at Hebron Elementary and Gilead Schools. The large Vortech drainage structure at Amston Lake was installed this week along with the drainage outfall. The roadwork and additional drainage will resume in a couple of weeks.

HAVE A GREAT WEEKEND!!!

UPDATE

Hebron Economic Development Commission

Monday June 3

Stop by the Hebron Farmers Market Next Week!



Hebron Farmers Market 2013
Saturdays June 15-
Oct. 12 9am-noon

Get healthy!

Hebron Farmers Market - 2013
Fresh, locally grown fruit,
breads vegetables. Artisans and
healthcare professionals too!
Located at Church of Hope,
intersection of:

Rte 66/Rte 85 (Hebron center)

HEALTHY LIFESTYLE TIP

~ Mark Your Calendar ~

The next **Hebron Business Networking Meeting**
will be a **Dinner Meeting!**
Monday, June 17 - 5:00pm to 6:30pm
Location: Gina Marie's Restaurant

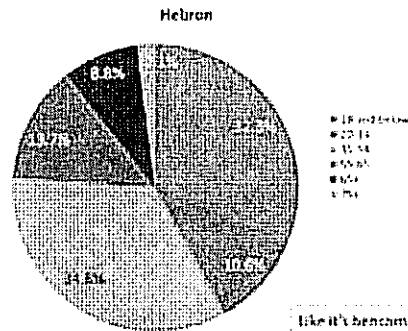
As requested, the popular Hebron Business Breakfast Networking meeting will be a dinner meeting for the month of June. The early evening program is intended to allow Hebron business persons who cannot typically attend the breakfast meeting an opportunity to join in on this networking activity. Gina Marie's Restaurant will provide a salad bar, pizza and beverages and a nominal \$5.00 donation will be requested to cover basic expenses. A brief presentation will be made by Dave Armata to provide an update on plans for the summer Cruise Night. Attendees will also get updates on various Town activities as we head into the summer months. No RSVP is required -- just show up!



Hebron Market Study Nearing Completion

If you want to know what significant age groups reside in Hebron, or what the top industry segments are in Town, just check out the latest updates of the on-going Hebron Market Study (www.hebronmarketstudy.com). A Steering Committee has been working with Fairweather Consulting since February and hopes to have the study completed by mid-July. The results will help formulate additional strategies for new business development efforts to be integrated into the Town's economic development activities.

Population by Age Groups, 2011

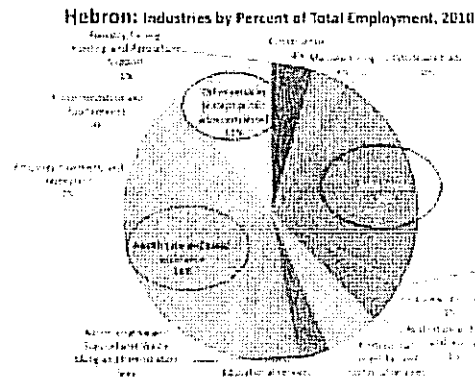


Like it's benchmark, the majority of Hebron's population is 19 and below and between the ages of 35 to 44

Market Study for
Hebron Center, CT

Fairweather
Consulting

Top Industry Sectors:



Market Study for
Hebron Center, CT

Fairweather
Consulting