

**Town of Hebron
Hebron Volunteer Coordinating Committee
Town Offices Meeting Room
Regular Meeting
Wednesday, December 3, 2008 at 9:30 AM**

Agenda

- 1. Review and approval of November 5, 2008 Meeting Notes**
- 2. Identify Recorder for today's meeting**
- 3. Organizational Plan**
 - A) Review portions of current document that need to be completed
- 4. Request for Volunteer Services from Town Departments**
 - A) Review any new Requisitions from Town Departments
 - B) Liaison Up-dates, if any
 - C) Follow-up with all Department Heads
- 5. Volunteers**
 - A) Review revisions to Volunteer's Assignment Sheet and Talent Bank Application
 - B) Follow-up with 2008 Volunteers
- 6. Other Business**
 - Letters to Local Organizations regarding Volunteering for the Town
 - Anything else?

Next regularly scheduled meeting is posted for Wednesday, January 7, 2009 at 9:30 AM in the Meeting Room at the Town Offices