

**TOWN OF HEBRON
PARKS AND RECREATION COMMISSION
REGULAR MEETING
JANUARY 26, 2010**

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2010 FEB -2 P 1:39
Ann E. Hughes
HEBRON TOWN CLERK
ESD

Members Present: R. Poudrier, C. Natorski, E. Ott and A. Fitzpatrick,

Members Absent: A. Heneghan, and P. Hartan

Alternate Absent: Machal Gauthier

BOS Liaison Present: Dan Larsen

Guests Present: Gayle Mulligan, Hebron Soccer
Todd Woods, Hebron Soccer
Patrick Dwyer, RHAM Youth Lacrosse
Valerie Dalton, HYBSA
Brian Cruess, RHAM Youth Football and Cheer
Chris DiPasquale, Youth Lacrosse

Staff Present: R. Calarco, Director of Parks & Recreation
Jillene Woodmansee, Board Clerk

1. Ascertain a Quorum

A quorum is present.

2. Call to Order

R. Poudrier called the meeting to order at 7:32p.m.

3. Citizen Comments/Correspondence

None

4. Youth League Annual Meeting

R. Calarco began the meeting by outlining the projects planned for the fields in the spring. With regard to Veterans, R. Calarco stated that his plan is to convert the field to a 70 ft. field. With regard to the soccer fields at Veterans, he plans to start in March to install a silt drain system and trenches to help with lowering the water table.

At Old Colchester, R. Calarco stated that he hopes to convert the 60 ft. field into a 90 ft. field by taking the grass out of the infield.

At Hebron Elementary, R. Calarco stated that the plans are to have a full lacrosse field or full soccer field when the work is completed. He noted, however, that the Hebron Elementary field will not be useable next fall but that he hopes to have it operational by

next spring. R. Calarco discussed the new law which states that no pesticides can be used on school property and that he is developing a seed mix for this field.

At St. Peters, R. Calarco reported that he will be doing some lip repair.

R. Calarco noted one field assignment change is that lacrosse will have two (2) fields seven (7) days a week at Burnt Hill.

At Burnt Hill, R. Calarco stated that Parks and Rec. will provide one port-a-potty and that all leagues will get keys to the restrooms (baseball will get a key to the bathroom at Veterans). He asked that if the leagues need to move the sandbags they can but that they be replaced for the safety of the children.

R. Calarco asked that the leagues provide him with their schedule of games so that the fields can be marked accordingly. He noted that the schedule will be tight in the spring for his staff as they will be marking eighteen (18) fields and that they will try to mow twice a week depending on growth and weather permitting. He requested that one person from each league assist with the 1st marking of the fields because it has proven very helpful.

R. Calarco reviewed the locations of the dry hydrants at Burnt Hill that can be used for drinking water and reminded the leagues that they can reserve the pavilion.

R. Calarco informed the leagues that there will be no tournaments held at Burnt Hill this calendar year.

Dan Larsen, BOS liaison to the Parks and Rec. Commission, stated that someone at the all Board and Commission meeting voiced a concern about RHAM's use of the fields. R. Calarco stated that there was some miscommunication when RHAM was rescheduling games but that the problem has been corrected.

Chris DiPasquale from Youth Lacrosse questioned if the lock at combinations can be given to the coaches and R. Calarco stated that they can.

Gayle Mulligan from Hebron Soccer asked that all leagues exchange contact information and noted that it is important for the leagues to stay in touch throughout the season.

R. Calarco asked that the leagues make sure that parked cars at Burnt Hill are not blocking access for emergency vehicles that may need to get through and asked that all coaches please pick up the garbage.

The guests exited the meeting at 8:30pm.

5. Director's Report, Programs, Parks and Parks Project

R. Calarco reported that he had a meeting with RHAM regarding several issues including field usage and that as a result of the meeting the two parties agreed to meet more often.

R. Calarco reported on an incident which occurred with basketball where five (5) games were cancelled because they were not lot allowed into RHAM's high school gym. He also reported that the custodian bill for RHAM last year was \$9,500 and the year before between \$4,000 and \$5,000.

R. Calarco stated the new brochure saved eighty (80) man hours, saved \$1,000 on mailing and that the overall cost to Parks and Rec. was \$0. He also reported that as a direct result of the new brochure enrollment in the adult programs is up. He stated that the cover of the summer brochure will be of the airline trail.

R. Calarco reported that basketball is going well and that they have done away with giving trophies and in their place are giving medals and t-shirts for the high school kids. He stated that problems remain with at the 7th and 8th grade level which are being worked on.

R. Calarco reported that there is talk of going to full day kindergarten and if that were to happen the PREP program would be shut down completely.

With regard to Fund 4, R. Calarco stated that there is a projected deficit of \$3,000. He gave an update as to staff and their projected insurance needs.

R. Calarco reported that they have still not received the contract back for the energy grant.

R. Calarco discussed the work that his crew has been accomplishing during the off season including the building of sixteen (16) picnic tables and the re-building and painting of mowers.

With regard to the potential move of the offices to Burnt Hill, R. Calarco stated that he appeared before the P&ZC and they did not have any issues with the move and that the fire marshal has required that one smoke detector be added. He is awaiting information regarding the computer and air conditioning and the counter is being built to meet handicap code. He also stated that he has received a request from a neighbor of Burnt Hill to put a fence around the pond which R. Calarco thinks is a reasonable request and something that can be done by the crew. R. Calarco also discussed that he is looking into associated costs with discontinuing use of their computer program RecWare and changing to RecTrack.

D. Larsen reported that the Peters' House will be discussed at the next BOS meeting.

6. Acceptance of December 8, 2009 meeting minutes

It was noted that on Page 1, the second motion under the heading of Election of Officers should read, "A. Heneghan moved to *nominate* P. Hartan..." On Page 2, it was noted that in the last paragraph on the page "Jocelyn" should be corrected to "Josselyn Salafia" and "Jared" should be corrected to "Jared Redmond."

On Page 3, it was noted that the second paragraph under the heading of 2010-2016 CIP should read, "R. Calarco stated that he met with Andy Tierney and that one proposal is to turn his pick-up over to the crew and get a half ton **pick up**." Also, on Page 4, it was noted that under the heading of Director's Report – Programs, Parks and Parks Project, the 9th bulleted item should read, "Applications for the **field use** for the youth groups are due on Friday." On Page 5, the second bulleted item at the top of the page should be corrected to read, "The soccer field grass is coming in at **Veterans**." Lastly, on Page 5, under the heading of Liaison Reports, the sentence should be corrected to read, "C. Natorski reported that **the** 4H group..."

Motion:

*C. Natorski moved to accept the December 8, 2009, minutes as amended.
A. FitzPatrick seconded and the motion passed unanimously (4-0-0).*

7. Liaison Reports

C. Natorski reported that the Friends of the Parks wants to approach the Mohegan Land Trust regarding fundraising and E. Ott reported that the Friends of the Parks plan two (2) locations at Maple Fest this year.

C. Natorski reported that an auction will be held to benefit the Hebron Interfaith. R. Calarco stated that a free yoga session was donated.

8. Next Meeting Topics

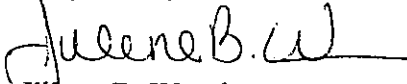
R. Calarco reported that the February meeting Agenda will include the topic of "Commission Policy Review" and that he has been working on getting all of the information together for the February meeting. A. FitzPatrick requested that he mail the information prior to the meeting so that Commission members get a chance to review it. He also reported that the March meeting Agenda will include the topic of "Basketball Program Review."

9. Adjournment

Motion:

C. Natorski moved to adjourn the meeting at p.m. A. Fitzpatrick seconded and the motion passed unanimously (4-0-0).

Respectfully submitted,


Jillene B. Woodmansee
Board Clerk