

TOWN OF HEBRON  
HISTORIC PROPERTIES COMMISSION  
REGULAR MEETING  
RUSSELL MERCER SENIOR CENTER  
DECEMBER 10, 2008

RECEIVED

2008 DEC 15 P 1:05  
Ann E. Hughes Asst  
HEBRON TOWN CLERK

Members Present: D. Watson, D. McCalla, L. Bordick, and M.A. Foote

Members Absent: R. Cassatta

Alternates Absent: Peter Moon

Staff Present: Jillene Woodmansee

### 1. CALL TO ORDER

D. Watson called the meeting to order at 7:32p.m.

### 2. APPROVAL OF MINUTES

#### November 12, 2008

It was noted that throughout the minutes, "Peter's House Committee" should be corrected to "Peter's House Use Study Committee." Under the heading of Old Business, a. Update on Peter's House Study Committee, the third sentence should read, "D. Watson stated that the **Peter's House Use Study Committee** delivered the final report to the BOS..." Under the same heading, second paragraph, the last sentence should read, "She noted that the P&ZC may be reviewing the Peters' House local designation issue at its meeting tonight." Under the heading of Old Business item c. Any Other Old Business, the first sentence of the first paragraph should read "D. Watson stated that the HPEG3 **Application** has been approved by the Preservation Council..." The second sentence should read, "She reviewed with members some issues that arose during the Council's review of the **application** including..." Under the heading of New Business, item b. Any Other New Business, the last sentence should read, "Members noted that D. McCalla and..."

#### *Motion:*

D. McCalla moved to approve the minutes of November 12, 2008, as amended. L. Bordick seconded and the motion passed unanimously (4-0-0).

### 3. OLD BUSINESS

- a. HPEG3: Approved by CT Commission

D. Watson reported that HPEG3 has been approved by the CT Commission and the grant papers have been received and delivered to the town for signatures and then sent back to the CT Commission.

D. Watson noted that the end of the funding period for HPEG3 is September 30, 2009.

i. Consideration of Properties for Designation

Members discussed 44 Porter, the 1906 Victorian on the corner of Gilead and Hardy and, the Hope Valley Church as possible properties for local designation.

ii. Status of Inventory

L. Bordick provided members with a handout regarding the status of the Historic Resources Inventory. She noted that an item c. under the heading of Administrative should be included regarding a security double check and to tighten up the script.

L. Bordick discussed adding local, State, National designation information and also adding ownership information. M.A. Foote suggested that a heading be entered for first or original/oldest owner or builder. Members also discussed being able to add geographic location, latitude and longitude, for future mapping purposes and being able to scan documents such as letters and land records associated with properties.

D. Watson and members discussed the tracking of sources for the inventory. Members discussed item III of the handout, Overall Resource Capabilities and making searching faster and being able to search on more fields. Members also discussed future hosting options.

b. February Workshop Report

Members discussed ideas for publicity for the workshop to be held on February 2<sup>nd</sup> for Historic Properties Commissions and Historic District Commissions. L. Bordick noted that the BOS and Jared Clark should be formally invited to the workshop. D. McCalla suggested that Andover, Bolton and Columbia be contacted and that Michael O'Leary and the Hebron Planning and Zoning Commission be invited. M.A. Foote suggested that Windham be contacted. D. Watson reported that she had told Todd that the Chairman of the BOS and Jared Clark should be invited. D. McCalla agreed to make a list of invitees and L. Bordick agreed to prepare a draft invitation.

c. Any Other Old Business

D. Watson reported that she and L. Bordick had attended a Preservation Council meeting.

D. Watson reported that with regard to the Peter's House local designation that both the town P&ZC and the Preservation Council recommended approval and that the timeline aims for a Public Hearing to be held on January 14, 2009.

Members reviewed that the notice of the Public Hearing will need to be published in the *Rivereast* on January 2<sup>nd</sup> and January 9<sup>th</sup> and that the BOS will meet on February 19<sup>th</sup>.

#### 4. NEW BUSINESS

a. Nomination of Officers

Members discussed the need to have a Secretary position within the Commission in order to comply with the Local Ordinance.

L. Bordick nominated D. Watson for position of Chairman of the HHPC. D. McCalla seconded the nomination. L. Bordick nominated D. McCalla for Vice-Chairman of the HHPC. M.A. Foote seconded the nomination. M.A. Foote nominated L. Bordick for Secretary of the HHPC. D. McCalla seconded the nomination.

The nominations were voted upon and passed unanimously (4-0-0)

b. Any Other New Business

D. Watson reported that D. McCalla had been re-appointed to the HHPC until 2013 and that R. Cassata was also up for re-appointment.

#### 5. CORRESPONDENCE


D. Watson provided members with recent issues of the *Connecticut Preservation News* for their review.

#### 6. ADJOURNMENT

***Motion:***

M.A. Foote moved to adjourn the Regular Meeting at 9:02p.m. L. Bordick seconded and the motion passed unanimously (4-0-0).

Respectfully submitted;

  
Jillene B. Woodmansee  
Board Clerk