

**TOWN OF HEBRON
HISTORIC PROPERTIES COMMISSION
REGULAR MEETING
RUSSELL MERCIER SENIOR CENTER
MAY 13, 2009
7:30p.m.**

RECEIVED

2009 MAY 19 A 11:10
Ann C. Hughes
HEBRON TOWN CLERK

Members Present: D. McCalla, L. Bordick and M.A. Foote
Members Absent: D. Watson, R. Cassatta
Guests Present: Barbara Soderberg, Slocum Road
Staff Present: Jillene Woodmansee, Board Clerk

1. CALL TO ORDER

D. McCalla called the Regular Meeting of the Hebron Historic Properties Commission to order at 7:33p.m.

2. APPROVAL OF MINUTES (April 8, 2009, Regular Meeting)

It was noted that Page 2, under the Agenda item "Peters House Oversight" the first paragraph should be corrected to, "D. McCalla reported that a quote of \$80 - \$100 was obtained for general repair of the windows and that..." It was also noted that throughout the document, "Peter's" should be corrected to "Peters."

Motion:

*M.A. Foote moved to accept the April 8, 2009, Regular Meeting minutes as amended.
L. Bordick seconded and the motion passed unanimously (3-0-0).*

3. OLD BUSINESS

a. HPEG STATUS: JOB DESCRIPTION, ADS, etc.

L. Bordick reported that the job descriptions for the researcher and technical positions was published in the *Rivereast* on Friday, May 8th and will appear again on Friday, May 15th. She noted that the advertisements request responses by June 1st and inquired about availability of members for interviews. Members discussed the possibility of having the researcher confirm dates for oldest homes in Amston, Hebron and Gilead, as a step towards designating these properties.

Members decided to formulate and prioritize a list of properties for the researcher prior to the June 1st deadline and to work together to create interview questions.

L. Bordick stated that she had obtained hosting for the website for three years for \$170.00. With her remaining \$30.00 she created a hard copy backup of the inventory which will be delivered to the town clerk. Members discussed that this hard copy also fulfills a portion of the requirements for Preserve America status. L. Bordick reported that she had input the surveys received. In addition, M.A. Foote was given a letter to transcribe regarding 12 Main Street.

b. PRESERVE AMERICA STATUS

D. McCalla stated she possessed the original document signed by J. Watt and the certification signed and sealed by Carla. She stated that according to Donna Lanza-Smith wording changes would be permitted as long as the town was given a copy of any changes. In addition, any pictures would need to be submitted on CD.

D. McCalla stated that letters would need to be submitted from Gregg Farmer, Representative Pam Sawyer, Mary Donahue, the Historical Society and, Brent Leggs.

L. Bordick reviewed with members' changes she proposes be made to the text of the application before it was sent. Members agreed upon changes to be made. Members discussed sending with the application all brochures regarding Hebron's history.

L. Bordick agreed to send the application and all related materials certified mail, return receipt requested.

c. PETERS HOUSE OVERSIGHT

Members discussed the April 29th letter from John Baron to Mike O'Leary which addressed repairs needed to the Peters house. Members agreed that the issues raised in the letter are all well known and will be addressed as soon as funds become available. Members discussed and agreed to prepare a response to the letter to J. Watt and copied to John Baron.

L. Bordick read an excerpt from the BOS January 8, 2009, minutes which referenced the charge of the HHPC for oversight of stabilization of the Peters house. L. Bordick also reviewed with members a draft letter addressed to the interim town managers which requests that the HHPC be sent a CIP forecast/planning form when they are sent to other town boards and commissions.

Members discussed the current state of disrepair of the Peters house and that it is now located at the entrance of a beautiful park.

d. ANY OTHER OLD BUSINESS

D. McCalla reported that on Friday, May 29th at 1:00p.m. Mary Anthony from the 1772 Foundation will conduct a site walk of the Peters house regarding a potential \$100,000 grant. D. McCalla reviewed that this grant was applied for in late December, with BOS approval from the 1772 Foundation, a private foundation. D. McCalla requested that any available HHPC members be present for the site walk and that, if possible, the approved work on the windows be done prior to that date.

4. NEW BUSINESS

a. ANY NEW BUSINESS

Members discussed that grant funds may soon become available from the Historic Restoration Fund. L. Bordick questioned the status of the Horton House work. D. McCalla replied that the funds for the Horton House are already approved in the budget and that the BOS will have to approve bids before work begins. Members agreed that L. Bordick will draft a letter to the interim town managers to request a meeting regarding the possible availability of grant funds and ways they can be utilized for the betterment of the town.

5. CORRESPONDENCE

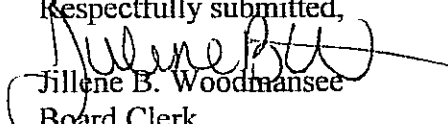
None

6. ADJOURNMENT

Motion:

L. Bordick moved to adjourn the Regular Meeting at 8:49p.m. M.A. Foote seconded and the motion passed unanimously (3-0-0)

Respectfully submitted,


Jillene B. Woodmansee
Board Clerk