

**TOWN OF HEBRON
HEBRON HOUSING AUTHORITY
THURSDAY, NOVEMBER 4, 2010
REGULAR MEETING
VILLAGE ROOM, BUILDING D, STONECROFT**

Members Present: F. O'Sullivan, R. Jones, T. Bouchard, P. Christie

Management Agency: C. Daniw

Chairperson, F. O'Sullivan called the meeting to order at 7:05pm.

Approval of Minutes:

Regular Meeting – July 1, 2010:

R. Jones moved to approve the July 1, 2010 minutes as presented, P. Christie seconded the motion and it passed unanimously.

Additions to Agenda: None

Recognition of Guests: None

Tenant Concerns:

P. Christie received her new refrigerator. C. Daniw said there was an assessment done to determine what units needed new refrigerators, but then the state got involved, which has delayed the process. Some of the tenants need new refrigerators, they're in bad shape. C. Daniw has been working on this project for a year. P. Christie said what if the tenants called the Board of Health? C. Daniw said they need to order at least 10 new refrigerators; there was discussion about buying in bulk and needing to get energy efficient ones. The money comes from the Replacement Reserve. C. Daniw will start doing a survey of all the refrigerators at Stonecroft the week of November 8, 2010, including using a thermometer to check the temperature of them.

T. Bouchard said some tenants are putting their garbage near the door of the dumpster and its piling up. She also mentioned that the dryer filters are not being cleaned out by some tenants.

P. Christie said that she can't see the lettering in the parking lot because it's on the space itself. C. Daniw said that the letting will be put up on the curbs, so it's visible. C. Daniw also said they need to go shopping for holiday decorations for outside the complex. She has ordered decorative salt boxes to place throughout the complex, so tenants will have salt available to put down in the winter.

Old Business:

C. Daniw said the light post was replaced near P. Christie's unit. P. Christie said the new TV still needs to be hooked up and put on a table, all members agreed.

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C. Daniw said they need two, 10 year maintenance plans for CHFA and their cost. They also need a new Policy and Procedure book for Stonecroft; C. Daniw will filter through the policies and procedures at each meeting for updates.

Charlene will be here on Mondays for 8 hours every week to work in the office. C. Daniw is also looking for a Residence Service Coordinator for 2010 – 2011.

Snow Policy: Some of the Hebron Firemen have volunteered to move vehicles during snowstorms, so that plowing can be done.

New Business:

T. Bouchard stated that a new tenant moved in recently and that her furniture is too close to the radiators. C. Daniw will call her to tell her it needs to be moved.

P. Christie said that Lisa does a great job cleaning the common areas.

C. Daniw said they will have a holiday luncheon for the tenants; the date is yet to be determined.

C. Daniw said she sent an email to Sharon at the Senior Center, regarding what tenants are under the energy efficient grant and what their total assets are, for CHFA.

P. Christie said there is free time at the Senior Center on Wednesdays after 10:30am and suggested that the choral singers could sing there instead of at Stonecroft, all members agreed.

Sharon at the Senior Center said that the Fireman's Christmas luncheon isn't a Senior Center function, so the tenants can't sign up there.

R. Jones stated he is resigning from the Hebron Housing Authority as of December 2010.

C. Daniw asked to cancel the December 2, 2010 Housing Authority meeting.

Adjournment:

P. Christie made a motion to adjourn the meeting, R. Jones seconded. The meeting adjourned at 8:20pm. The next meeting is scheduled for January 6, 2011.

Respectfully submitted,

Patricia Burrington
Board Clerk