

**TOWN OF HEBRON
ETHICS STUDY COMMITTEE
DECEMBER 16, 2009
REGULAR MEETING
TOWN OFFICE BUILDING**

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HEBRON TOWN CLERK

Members Present: Linda Blakely, Stan Marchut, Glenn McGrath,
Robert Zamojcin, Ann Hughes, Donna Ferree, Peter Moon

Members Absent: Charles Redfern, Elaine Griffin

Chairman, R.Zamojcin called the meeting to order at 7:00 p.m.

Approval of Minutes-

Regular Meeting – December 2, 2009

L.Blakely moved to approve the minutes as presented. S.Marchut seconded the motion and it passed unanimously.

Public Hearing Date

A.Hughes reported that a minimum of five (5) day notice is required for a Public Hearing notification. It was suggested to possibly set a Public Hearing date at the next meeting on January 6, 2010. The reason for the hearing is to solicit input from the public.

D.Ferree stated that in the charge of this Ethic's Committee, it states at least two public hearings are needed to let the public be aware that there is a bill out there and to provide them with an overview.

Review & Selection of appropriate sections for Town Code of Conduct/Ethics

The committee briefly discussed that it needs to be determined how complaints would be handled in regards to the code of ethics. G.McGrath noted that it needs to be determined if a follow up Commission will be needed to enforce the code of ethics.

R. Zamojcin reported that BOS Chairman, Jeff Watt suggested an All Boards Commissions meeting is scheduled for January 9, 2010 at 9:00 am at the Douglas Library.

R.Zamojcin suggested reviewing the Town of Ellington's Code of Ethics Section 3. The committee went through each paragraph noting changes that may be made as well as those that will be determined at a later date. R.Zamojcin suggested that the Town of Ellington's code of ethics be put in an electronic format to make changes/additions more easily. It was agreed that A.Hughes would check with D.Lanza if this were possible. D.Ferree volunteered to scan the document if need be.

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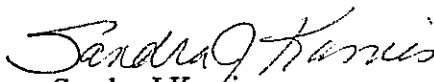
Ethics Study Committee – Regular Meeting
December 16, 2009

The committee members reviewed and discussed the Town of Ellington Code of Ethics Draft Revision, starting with Section I and reviewed by paragraphs in each section. It was noted that ordinances could be changed by the BOS. Definitions were reviewed and changes were made where applicable. Terminology was adjusted for a more definitive description. After some discussion, P.Moon volunteered to further research and clarify the definition of the word “family”.

S.Marchant suggested that the committee member’s review the 14 provisions listed in the model code and be ready to further discuss how to condense them into four categories at the next meeting. The committee touched on grouping these provisions into a more streamlined context. The four categories agreed upon are as follows: 1) Actions/Duties of Employees & Public Officials, 2) Gifts, 3) Use of Town Property, and 4) Disclosure of Conflict of Interest.

Adjourn

The meeting adjourned at 9:15 p.m. The next meeting is scheduled for January 6, 2010 at 7:00 p.m.


Sandra J. Kamis
Board Clerk