

TOWN OF HEBRON
BOARD OF SELECTMEN
November 6, 2008 – Regular Meeting
Town Office Building

RECEIVED

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Asst. TOWN CLERK

Members Present: B. O'Connell, J. Watt, W. Moorcroft, M. Stuart (7:45 p.m.)

Member Absent: G. Mulligan

Staff Present: J. Clark, Town Manager

Guests: G. Gotowala, M. Leichter, D. Watson, J. Celio, B. Soderberg, R. Tarca, S. Tarca, C. Thurston, P. Verrier

The meeting was called to order at 7:37 p.m.

Public Comment: None.

Consent Agenda: It was decided to pull out the minutes of October 16, 2008. It was noted on Page 3, add the following at the end of the 5th paragraph, "Time has been freed up because of the new software and that time could be used to do the ISO recertification."

W. Moorcroft moved that the Board of Selectmen approve the following Consent Agenda (see attached) items and motions contained therein as if individually adopted and the minutes of October 16, 2008 as amended. The motion passed unanimously.

M. Stuart arrived at 7:45 p.m.

Appointments/Resignations:

Planning & Zoning Commission Alternate: A letter of interest was received from George Gotowala seeking appointment to the alternate position on PZC.

M. Stuart moved that the Board of Selectmen appoint George Gotowala as an alternate to the Planning and Zoning Commission with a term until December, 2011. The motion passed unanimously.

CIP Committee Alternate: J. Clark noted that an email was received informing the Board that the Parks and Recreation Commission alternate to CIP is Claudia Natorski.

B. O'Connell moved that the Board of Selectmen appoint Claudia Natorski as the Parks and Recreation Commission alternate to the CIP Committee. The motion passed unanimously.

Old Business:

Peters House Historic Designation: D. Watson stated that she researched the process to date, the statutory requirements for historic designation and consulted with the Conn. Commission on Culture and Tourism. D. Watson indicated that she recommends that the process be initiated by resubmitting the Peters House study report to the two review boards, the Conn. Commission on Culture and Tourism and the Hebron PZC for review and comments.

D. Watson stated that the remaining requiring procedures can be accomplished in time for consideration by the Board of Selectmen and a public hearing in February or March. The already prepared report can be submitted to the Commission by November 13 for review by December 3, 2008.

It was the consensus of the Board to move forward with the report that was previously prepared.

Resetting of Stones at Peters House: At the last Board meeting it was the consensus of the Board that the Town Manager expend up to \$500 to provide for the resetting of the splash stones near the foundation of the Peters House. It has been subsequently learned that John Baron did not have workers' compensation or general liability insurance. J. Clark indicated that they have looked at some alternatives as to how to deal with this issue. J. Baron has since withdrawn his offer of services.

J. Clark stated that J. Baron felt that Steven Marshal is qualified and is an insured carpenter and mason. It was suggested that Ray Overton contact S. Marshal and come back with a price. J. Clark indicated that he did not know if S. Marshal's price would be less than or more than the \$500.

M. Stuart stated that he would like to have the Commission go back and revisit the costs that were in the report as the Board should know what the whole financial picture is going forward.

It was decided that the Peters House Use Study Committee are pretty much at the end of their charge and that some type of oversight committee be formed and given a new charge.

Meeting with Jim Celio re: Horton Brothers, LLC: J. Celio went over the history of the property at the Village Green District and how the district began. The performance bond for \$1.8 million required as a condition of the State Traffic Commission permit expires at the end of November. It is being requested by J. Celio that the Board of Selectmen consider assisting with all or a portion of the cost for renewal of this bond, which is \$40,500.

J. Celio stated that for marketability, they would like to maintain the certification as it is and that requires the bond premium of \$40,500. J. Celio indicated that if the permit expired and a developer with a project bigger than a certain square footage came forward, that developer would have to go back to the State Traffic Commission and the traffic study would have to be done again and it would be like they were back to square one.

J. Watt recommended that this Board get information from the Board of Finance and do this as a group with a joint meeting. It was decided to hold a tentative joint meeting on 11/13/08.

The Board recessed at 9:05 p.m.

The Board reconvened at 9:12 p.m.

New Business:

Amend Parking Resolution: J. Clark stated that several months ago representatives from the Church of the Holy Family requested the Town investigate altering the “No Parking” regulation on Church Street in the area of the church. The Church additionally requested elimination of the no passing/passing zone on Church Street. These matters were referred to the State Traffic Commission who found that no alteration to the no passing/passing zone was required. The STC did approve creating a “No Parking zone on the east and west sides of Church Street.

Additionally, residents of Grayville Road have requested the street be posted “No Parking” on both sides beginning at its intersection with Reidy Hill Road extending down the hill inclusive of the cul-de-sac.

M. Stuart moved that WHEREAS parking of vehicles on Grayville Road precludes the safe passage of emergency vehicles to residences abutting Grayville Road at its intersection with Reidy Hill Road to its termination in a cul-de-sac. NOW, THEREFORE, be it resolved “No Parking” zones be designated on both sides of Grayville Road beginning with its intersection with Reidy Hill Road through and inclusive of the cul-de-sac. The motion passed unanimously.

Merging the Probate Court: J. Clark stated that he has been advised by Judge Kevin Connors that it will be necessary for him to resign as Hebron’s Probate Judge due to personal business reasons. The Magistrate and Administrator for the Conn. Probate Courts are seeking to reduce the number of Probate Courts and provide for their proper housing. There are potentially several options available to the Town inclusive of merging Hebron’s Probate Court with one of Hebron’s surrounding towns.

M. Stuart requested that J. Clark take the time to find out what the Probate Administrator is thinking in terms of consolidating the courts and what their plans would be for Hebron.

Old Business (cont.):

Cost Savings Ideas: J. Clark discussed various ways that the department heads had come up with to save the Town money. One of the ways that the Board decided to try and save money was to have their packets sent electronically and then members can either print out copies or bring a laptop computer with the necessary information to each meeting. J. Clark indicated that the Board of Finance has agreed to rely upon electronic agendas and document distribution. J. Clark noted that he has not calculated a cost savings for this change.

J. Watt stated that he would like the Board to consider that when someone leaves employment of the Town, J. Clark come to the Board regarding the replacement of that position. The Board decided that the employees in Parks and Recreation that are part of Fund 4 not be a part of this

M. Leichter suggested looking at alternative energy sources for roof replacements in Town on schools, fire houses, etc.

Ordinance Codification Project: J. Clark distributed as draft of the requested modifications to ordinances concurrent with the codification project for their review and comment.

Mohegan Land Trust – Transfer of Properties: J. Clark noted that the PZC determined that acceptance of these properties by the Town is consistent with the goals and objectives of the Town of Hebron Plan of Conservation and Development. J. Clark recommended that the Board vote to accept the parcels subject to review by the Town Attorney to obtain clear title and that an appropriate transfer instrument be prepared.

M. Stuart moved that pursuant to CGS 8-24 that the open space parcels and conservation easements owned and held by the Mohegan Land Trust within the Town of Hebron and as referenced in the attached list be conveyed to the Town of Hebron. Further following receipt of opinion and recommendation from the Town Attorney that the subject properties and titles are clear and free of encumbrances and that the Board of Selectmen call a Special Town Meeting as provided for under Section 302 and 304 of the Town Charter, Paragraph C, to consider the acquisition of the fee title to this real estate. The motion passed unanimously.

New Business (cont.):

2008 Reappointments: J. Clark stated that he has received replies from about half of the people that would like reappointment. He will follow up with the rest and bring this back to the Board at the next meeting.

M. Stuart stated that he would like to know the composition of the Boards and Commission, what is the attendance rate of the people on these Boards and Commissions, do these Boards and Commissions have the right number of members and do some of these Boards need their charges re-evaluated.

2009 Meeting Schedule: J. Watt requested that J. Clark go back and check the religious holidays and possibly changing the starting time to 6:30, 7:00 or to keep it at 7:30.

Acceptance of Conservation Easements – Hilding Highlands and The Woods: B. O’Connell moved that the Hebron Board of Selectmen accept a conservation easement as required as part of the approval process for the Hilding Highland Subdivision – Phase I. The motion passed unanimously.

B. O’Connell moved that the Hebron Board of Selectmen accept a conservation easement as required as part of the approval process for The Woods Subdivision on Skinner Lane. The motion passed unanimously.

Any Other New Business: J. Clark reported that there will be a state forum on looking at the alternatives that might be available to try and grant additional tax relief to the elderly on 11/20/08 at 9:00 a.m.

Town Manager’s Report:

Recent Activities: J. Clark stated that he is in labor negotiations with two unions.

J. Clark reported that he is working with the State Traffic Commission and the State legislature to preclude the barricade at the end of John Horton Boulevard.

Liaison Reports:

CIP: M. Stuart reported that they have been meeting regularly and are going through the policies and looking at the thresholds for what constitutes a project in CIP. M. Stuart indicated that they will be redefining and coming to the Board of Selectmen with recommendations for new rules and guidelines for the future.

RHAM Board of Education: J. Watt stated that there will be a meeting on 11/17/08 where they will be taking a more active role with the Town in scheduling of facilities.

Open Space Land Acquisition: B. O’Connell stated that they are starting the physical discussions with people that have responded and will be meeting with individuals ongoing.

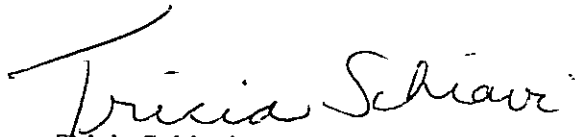
M. Stuart moved to add a discussion regarding the bond payment for the Village Green District to the Executive Session. The motion passed unanimously.

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J. Watt moved to go into Executive Session at 10:45 p.m. to discuss the Town Manager's Performance Evaluation, REJA Foreclosure Litigation, and a discussion regarding the bond payment for the Village Green District. The motion passed unanimously.

The Board came out of Executive Session at 12:15 a.m.

The meeting adjourned at 12:15 a.m.


Tricia Schiavi
Board Clerk

**TOWN OF HEBRON
BOARD OF SELECTMEN
REGULAR MEETING
NOVEMBER 6, 2008**

CONSENT AGENDA

Proposed Motion:

Move that the Board of Selectmen approve the following Consent Agenda items and motions contained therein as if individually adopted:

a) APPROVAL OF MINUTES:

4.a.1 October 16, 2008 – Regular Meeting

b) TAX REFUNDS:

- 4.b.1 Linda Murphy - \$638.87
- 4.b.2 Thomas G. or Jessica L. Olander - \$181.42
- 4.b.3 David/Genevieve Bogaczyk - \$44.01
- 4.b.4 Shannon Foley - \$63.56
- 4.b.5 Jennifer/Christopher Paragone - \$123.26
- 4.b.6 Frank R. Kern, Jr./Marion S. Kern - \$258.91
- 4.b.7 Eric R. Lindquist - \$19.34
- 4.b.8 Ronald Doiron/Karen Doiron - \$250.00
- 4.b.9 Sandra Ortiz - \$303.05
- 4.b.10 Bethany Braun - \$151.54

c) CONFIRM NEW EMPLOYEES:

4.c.1 Gabrielle Levesque, P/T Parks & Recreation, DOH 10/15/2008