

**TOWN OF HEBRON
BOARD OF SELECTMEN
November 5, 2009 - Regular Meeting
Town Office Building**

RECEIVED
2009 NOV 12 A 11:45
Amy E. Cooper
HEBRON TOWN CLERK
Asst

Members Present: J. Watt, B. O'Connell, G. Mulligan, W. Moorcroft

Member Absent: M. Stuart

Staff Present: D. Lanza, A. Tierney

Guests: J. Summers, A. Fitzpatrick, C. Natorski, R. Poudrier, E. Ott, P. Hartan, B. DeGray, P. Moon, D. Larson, R. Calarco, R. DeGray

The meeting was called to order at 7:35 p.m.

Special Recognition:

Bruce DeGray – 50 Years with Fire Department: J. Watt presented B. DeGray with his certificate of appreciation for 50 years of service with the Hebron Volunteer Fire Department.

Public Comment: None.

Appointments/Resignations:

Ethics Study Committee – Appointment: It was noted that there is one remaining official to be appointed. D. Lanza stated that the Committee can start with an organization meeting.

Economic Development Commission – Appointments: G. Mulligan moved that Peter Casarella be appointed to the Economic Development Commission to the term to expire December, 2009 with the understanding it is automatically renewed to December 2013. The motion passed unanimously.

B. O'Connell moved to that Dottie Moon be appointed to the Economic Development Commission to the term to expire December 2010. The motion passed unanimously.

G. Mulligan moved that the Hebron Board of Selectmen dissolve the Charter Revision Commission effective 11/5/09. The motion passed unanimously.

Board of Finance – Resignation: G. Mulligan moved that the Hebron Board of Selectmen accept the resignation of Daniel Larson from the Board of Finance. Further, that the Selectmen designate Friday, November 13, 2009 as the posting date for the vacancy

notice. The 35th and final day by which nominations shall be received is December 18, 2009. The motion passed unanimously.

New Business:

Parks and Recreation Department Staffing Needs: R. Calarco gave a brief history of their staffing needs because of the new park and requested that the 36 week position become full time. R. Calarco noted that with the opening of the Burnt Hill Park it is impossible to keep up with the work. A. Tierney noted that because of the two separate unions, they can no longer share personnel to help each other out. It was the consensus of the Board to move forward with this.

Old Business:

Update on Municipal Facilities Study: J. Summers that he and R. Blais have looked at Veterans Park and the Senior Center. They prepared a draft report on how to lay out the work. In this report, there is information on the physical characteristics for each complex, some history, descriptions of use, architectural/structural review, mechanical systems review, plumbing systems review, electrical systems review, department space needs and recommendations for the next 10 years. J. Summers indicated that they are working on the Public Works facilities and will come back to the Board once they have concluded this research.

Update on School Facilities Study: J. Summers stated that M. O'Leary, R. Blais and himself met with the Board of Education and put together a request for qualification draft. The RFP has been advertised with a submittal date of November 24, 2009.

ADA Project Update: D. Lanza stated that the total estimate for the door hardware, Braille signs and front door is \$8,527.

W. Moorcroft moved that the Hebron Board of Selectmen authorize the Management Team to proceed with the replacement of the front door, the door hardware and Braille signs for the Town Office Building AD project in an amount not to exceed \$10,000. The motion passed unanimously.

New Business (cont.):

James Day Letter and Management Team Response: The Management Team prepared a response to J. Day's letter.

Consider Scheduling An All Boards Meeting: It was noted that the Board would like to provide the Boards and Commissions time to assemble their new membership so that they can have a chance to decide on their goals. It was decided to try and schedule a meeting in the first or second week of January.

Approve Call for Special Town Meeting – November 23, 2009: G. Mulligan moved that the Hebron Board of Selectmen approve the call for the Special Town Meeting scheduled for November 23, 2009 as attached (see attached). The motion passed unanimously.

Appoint Moderator and Alternate Moderator for Special Town Meeting: G. Mulligan moved that the Board of Selectmen appoint Scot Kauffman as Moderator and John Hibbard as Alternate Moderator for the Special Town Meeting scheduled for Monday, November 23, 2009. The motion passed unanimously.

Discuss Next Steps for Replacing Finance Director: It was decided that the Board would like to wait until the new Town Manager is hired.

Appointment of Interim Finance Director: G. Mulligan moved that the Hebron Board of Selectmen appoint Elaine Griffin as Interim Finance Director until such time as a permanent Finance Director is appointed. The motion passed unanimously.

Schedule Special Board of Selectmen Meeting for November 17, 2009: B. O’Connell moved that the Hebron Board of Selectmen schedule a Special Meeting for November 17, 2009 immediately following the Swearing In Ceremony. The motion passed unanimously.

November 19th Proposed Agenda: J. Watt requested the Board members to submit any changes to D. Lanza.

Town Manager’s Report:

Recent Activities: D. Lanza reported that the Constellation New Energy Contract was signed for three years for \$.11 per kilowatt hour which is cheaper than what the Town presently pays.

D. Lanza noted that the Town was awarded the Preserve America Designation.

Correspondence:

9/18/09 – Letter to A. Tierney from J. Brawerman, Conn. River Coastal Conservation District, Inc., re: Certificate of Appreciation.

9/29/09 – Letter to Town Manager from R. Siminski, re: Educational Cost Sharing Grant.

10/2009 – Letter from H. Higgins, CT Trust for Historic Preservation, re: Free, On Site Consultation.

10/1/09 – Letter to D. Lanza from J. Mastropietro, Workers’ Compensation Commission, re: Safety and Health Committee Audit.

10/7/09 – Letter from Michelle Obama, re: Designation of Preserve America Community.

10/27/09 – Letter to J. Watt from R. Anzalone, Preserve America, re: Preserve America Communities.

Notice of Governor Rell's Connecticut Day of Caring & Compassion for 11/7/09.

10/28/09 – Letter to Boards of Finance and Selectmen from R. Siminski, re: Invitation to Meeting 11/9/09.

10/28/09 – Letter from J. Powell, Dept. of the Treasury, re: American Recovery and Reinvestment Act of 2009.

Consent Agenda:

It was noted on Page 4 of the October 15, 2009 minutes, 5th paragraph add the following at the end of the paragraph "by \$30,000."

G. Mulligan moved that the Board of Selectmen approve the following Consent Agenda (see attached) items and motions contained therein as if individually adopted with the minutes of 10/15/09 as amended. The motion passed unanimously.

Liaison Reports:

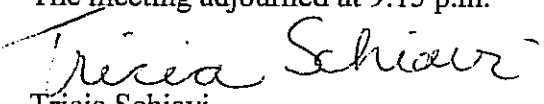
AHM Youth Services: J. Watt indicated that AHM has asked to coordinate the formula for the three towns for their budget.

Fire Department: G. Mulligan reported that she and A. Tierney had a meeting with the entire fire department last week. It was an open session for members to make comments and ask questions. G. Mulligan noted that she felt it was very well received for the most part. They will follow up with the Chief and Captains for another meeting very soon.

Salmon River Watershed: B. O'Connell reported that a grant was received for matching funds for approximately \$54,000. The goal is to move this process forward.

OSLAC: B. O'Connell stated that they are finalizing their presentation to the Boards of Finance and Selectmen.

The meeting adjourned at 9:15 p.m.


Tricia Schiavi
Board Clerk

**TOWN OF HEBRON
SPECIAL TOWN MEETING
LEGAL NOTICE**

The electors and voters of the Town of Hebron are hereby given notice and warned that a Special Town Meeting will be convened on Monday, November 23, 2009, at 7:30 p.m., at the Douglas Library of Hebron, 22 Main Street, Hebron, Connecticut, to consider and act upon the following resolutions:

1. Pursuant to Section 304 B of the Hebron Town Charter, to consider a supplemental appropriation from the General Fund undesignated fund balance in the amount of \$282,000 for the purposes of completing infrastructure improvements in the Hebron Village Green as outlined in the Development Agreement and as recommended by the Hebron Board of Finance, and to authorize the execution of the Development Agreement on behalf of the Town of Hebron with the Hebron Village Green District.
2. Pursuant to Section 304 B of the Hebron Town Charter, to consider a supplemental appropriation from the General Fund undesignated fund balance the amount of \$121,813.03 to pay back taxes and interest on three parcels of land owned by the Town of Hebron, located on Church Street: Lot 12 9B, Lot 12 9C and Lot 12 10.1 as recommended by the Board of Finance. The money will be applied to the revenue accounts for back taxes and interest on past due taxes.
3. Pursuant to Section 304 C of the Hebron Town Charter to consider authorizing the Town to accept a conveyance by RAM Associates, of a parcel of land consisting of 10.5 acres shown as Open Space on a map or plan entitled ""The Woods"" Record Resubdivision Map Prepared for RAM Associates Skinner Lane Hebron, Connecticut Tarbell, Heintz & Assoc., Inc. Civil Engineers – Land Surveyors 1227 Burnside Avenue, Suite 31, East Hartford, CT (860) 528-1810 Job No. 1321 Date: 3-29-07 Scale: 1"=40' Drawn by EMW. Sheet No: 3, 4 and 5 of 12 Revisions: 5/15/2007 5/19/2007 6/11/2007 6/19/2007" which map or plan is on file in the Office of the Town Clerk of the Town of Hebron.
4. Pursuant to Section 304 C of the Hebron Town Charter to consider authorizing the Town to accept a conveyance by Celio Development, LLC, of a parcel of land consisting of 8.4 acres shown as Open Space on a map or plan entitled "Griswold Farms Re-Subdivision Plan Lot Survey Sheet Prepared for Raymond W. Jr. Griswold, Arthur J. Griswold and Mark E. Griswold Old Colchester Road Hebron, Connecticut Scale: 1" = 40', Date: Jan. 25 2003 Rev July 7, 2004 Rev 8/12/04 Rev 9/24/04 Joel M. Fuller Licensed Land Surveyor 1-860-295-0822 191 Jones Hollow Road Marlborough, Conn. 06447 Sheet No. 2, 3 and 4 of 18" which map or plan is on file in the Office of the Town Clerk of the Town of Hebron.
5. Pursuant to Section 304 C of the Hebron Town Charter to consider authorizing the Town to accept a conveyance by Celio Development, LLC of a parcel of land consisting of 8.6 acres shown as Open Space on a map or plan entitled "Williams Farm Subdivision Subdivision Plan cover sheet prepared for Celio Development, LLC Old Slocum Road Hebron, Connecticut Scale 1" = 40', Date: July 8, 2008 Rev. Dec 10, 2009 Rev Feb 20, 2009 (Agriculture buffer) Joel M. Fuller Licensed Land Surveyor 1-860-295-0822 191 Jones Hollow Road Marlborough, Conn 06447 Sheet 2, 3 and 4 of 27" which map is on file in the Office of the Town Clerk of the Town of Hebron.

6. Pursuant to Section 304 G of the Hebron Town Charter, to consider a grant application in the amount of \$32,000 to the Connecticut Commission on Culture and Tourism Historic Restoration Fund for Rehabilitation of the Horton House, which participation shall require the Town to contribute a matching share. This matching contribution has been approved as part of the FY 2009-2010 CIP Budget for Horton House improvements.

Dated at Hebron, Connecticut, this 5th day of November, 2009.

Hebron Board of Selectmen

Jeffrey P. Watt, Chairman

Mark F. Stuart, Vice Chairman

Gayle J. Mulligan

Brian D. O'Connell

William B. Moorcroft

**TOWN OF HEBRON
BOARD OF SELECTMEN
REGULAR MEETING
NOVEMBER 5, 2009**

CONSENT AGENDA

Proposed Motion:

Move that the Board of Selectmen approve the following Consent Agenda items and motions contained therein as if individually adopted:

a) APPROVAL OF MINUTES:

- 9.a.1 October 1, 2009 – Regular Meeting
- 9.a.2 October 7, 2009 – Special Meeting
- 9.a.3 October 15, 2009 – Regular Meeting

b) TAX REFUNDS:

- 9.b.1 Christine Darczyn - \$18.12
- 9.b.2 Judith M. Labas or Richard A. Bonomo - \$34.21
- 9.b.3 Pina Krizan Aiello - \$7.30
- 9.b.4 Michael or Carole Slocum - \$10.50
- 9.b.5 Kevin Lanagan - \$2218.67
- 9.b.6 Daimler Chrysler Services - \$43.47
- 9.b.7 Arlene Bertolini - \$55.83
- 9.b.8 Linda Rowett - \$112.17
- 9.b.9 David Boone - \$13.60
- 9.b.10 Hyundai Motor Finance Co. - \$171.55
- 9.b.11 VW Credit Leasing Ltd - \$198.99
- 9.b.12 Susan M. Bard - \$19.09
- 9.b.13 CAB East LLC - \$125.44
- 9.b.14 Ari Fleet LT - \$835.73
- 9.b.15 Financial Ser Veh Trust - \$450.24
- 9.b.16 Delores Colaluca - \$20.31

c) CONFIRMATION OF NEW EMPLOYEES

- 9.c.1 Elizabeth Brass P/T Senior Outreach Worker – DOH 10/13/2009