

**TOWN OF HEBRON**  
**BOARD OF SELECTMEN**  
**October 16, 2008 – Regular Meeting**  
**Douglas Library Community Room**

RECEIVED

2008 OCT 21 P 3:41  
*Carla A. Pomrowski*  
HEBRON TOWN CLERK

Members Present: J. Watt, W. Moorcroft, B. O'Connell, G. Mulligan, M. Stuart

Staff Present: J. Clark, Town Manager

Guests: R. Blais, A. Fitzpatrick, B. Casoni, D. McCalla, D. Watson, R. Overton, J. Baron, D. Bland, L. Bordick, P. Burton, K. Kraynak

The meeting was called to order at 7:37 p.m.

Public Comment: D. McCalla went over her letter from the Republican Town Committee regarding what their top priorities are.

Consent Agenda: B. O'Connell moved that the Board of Selectmen approve the following Consent Agenda items and motions contained therein as if individually adopted (see attached). The motion passed unanimously.

Appointments/Resignations:

Registrar of Voters – Resignation/Appointment: J. Clark stated that he received an email from J. O'Sullivan resigning his position as Democratic Registrar and an email from Carla Pomrowski regarding the appointment of Elizabeth Fitzgerald as Registrar and John O'Sullivan as Deputy Registrar.

Term Corrections – PZC: J. Clark stated that there was an error on the Town's part regarding these appointments. It was presented to the Board that there were alternate vacancies for a period of time. Subsequent to the Board's action it was discovered that the Charter requires that the vacancies be filled to the balance of the unexpired terms.

M. Stuart moved to correct the appointment of Terry Piggott and Brenda Casoni to complete the unexpired terms of alternates to the Planning and Zoning Commission effective upon being sworn in through November, 2009. The motion passed unanimously.

Old Business:

Peters House Use Study Committee Report: A. Fitzpatrick stated that they reviewed all the studies that were done and considered the local historic designation. The Committee prepared and submitted a report and made recommendations concerning the house itself in the four years that the house had been owned by the Town. A. Fitzpatrick noted that there was not much work done so some stabilization work was done.

Anne Fitzpatrick stated that the Committee made two recommendations. One recommendation is that the structure should be retained in public ownership and used in municipal purposes. The second recommendation is that the Board of Selectmen support the local historic designation of the house. A. Fitzpatrick noted that two Town departments have expressed an interest in this house. They are Parks and Recreation and the Police Department.

Anne Fitzpatrick stated that one suggestion made in the cover letter to the Board strongly encouraged the Board to appoint an Oversight Committee for the house. A letter will be submitted to the Board recommending specific monitoring recommendations regarding the restoration of the house.

B. O'Connell questioned if the house had a local historic designation, could an owner change the inside of the house. D. McCalla stated that the inside could be changed and that the local historic designation is for the façade.

J. Watt questioned what the process is for making this local designation. D. McCalla stated that most of the work is already done in making this house a local designation. A phone call to the State needs to be made though.

J. Watt questioned what the Committee's thoughts were on the Oversight Committee. D. McCalla stated that they are looking for representatives that have experience and are capable of performing those duties and carrying out those responsibilities on behalf of the Town.

R. Overton went over the structural evaluation that he prepared and the costs associated with these items, which totaled \$21,750.

M. Stuart stated that the Committee should look at what is the most important thing that needs to be done on the list prepared and then what should be done next as funds become available.

J. Clark suggested that the stabilization committee meet and get an outline of what they are looking for and then come back to the Board with a more comprehensive report.

It was the consensus of the Board to direct the Town Manager to allocate \$500 to make the repairs to the splash stone as recommended by the Peters House Use Study Committee report.

New Business:

Authorization to Apply for a DWI Enforcement Grant: J. Clark noted that annually the Resident State Trooper has applied for and received a special grant to provide for

extended DWI enforcement during the holiday period. This grant requires a 25% local match, with the funds to come from the existing police budget.

W. Moorcroft moved that the Town Manager be authorized to apply for, receive and expend a grant in the amount of \$7,500 for extended DWI enforcement. The motion passed unanimously.

Hebron Fire Department – Status Report: P. Burton reported that the quint is expected to be delivered 10/20 or 10/21. The vehicle has been built to specification and the dealership is finishing the final dealer installed options. The training from the manufacturer is being scheduled for November. The truck will be dedicated on 11/1/08 at an open house the fire department is sponsoring.

P. Burton reported that the specifications for the second ambulance should be finished next week and they will be looking to put the specifications out to bid in November.

P. Burton stated that the Finance Director and the Fire Dept. Administrative Assistant have noticed a higher collection rate and collection amount since switching to the current vendor CT EMS Billing several months ago. In addition, with the new FireHouse Software program there has been a substantial improvement in the capabilities and they are moving forward in many areas including reporting and automating the local reporting requirements.

P. Burton commended some of the fire department employees for their hard work and dedication to the department and the Town.

Hebron Emergency Management – Status Report: R. Blais stated that he is working with the Health District to get background on what is going on. It was noted that the district will be breaking us up because there is not enough population and are putting Hebron with Glastonbury and Manchester.

R. Blais stated that he will be attending different training classes. R. Blais reported that the Emergency Operations Center will be computer based and he is looking for a grant to purchase a computer for this.

R. Blais reported that he working on gathering more information on the high school being the emergency shelter and he has had some meetings regarding the pandemic flu plan.

R. Blais reported that he did 30 inspections as Fire Marshal. He also performs propane tank installations, inspects wood stoves, plan reviews, and site plans for subdivisions.

The Board recessed at 9:45 pm.

The Board reconvened at 10:00 p.m.

Old Business (cont.):

Senior Services – State of Conn. Dept. of Social Services Grant Contract Approval: J. Clark noted that S. Garrard provided a detailed memo regarding this grant for the Board. M. Stuart stated that he felt this Board was somewhat manipulated in making this personnel change and did not think it was completely transparent. M. Stuart indicated that the Commission on Aging did not weigh in on this decision and finds this troublesome. M. Stuart noted that the economy is in a financial crisis and the Town will need to do a more proactive outreach. M. Stuart did not know if the Town now has the resources to do that.

J. Watt indicated that he would rather use the money on being able to help the people rather than buying software. M. Stuart noted that he was disappointed with the whole way this thing was presented by the Senior Center Director. J. Clark indicated that he will request the Director to provide periodic reports on the outreach program for the Town.

J. Watt moved that RESOLVED, that the Town Manager, Jared S.A. Clark, is empowered to enter into and amend contractual instruments in the name and on behalf of this Contractor with the Department of Social Services of the State of Connecticut for Special Funding for Municipalities (\$3,450) and Senior Centers (\$5,000) programs, known as the State of Connecticut Department of Social Services Human Services Contract (\$8,450) and to affix the corporate seal. The motion passed unanimously.

Information Gathering: Operational Strategic Plan: It was suggested to hold a workshop on 11/8/08 at 8:00 a.m.

612 Church Street – Water Diversion Permit: J. Clark reported that a public hearing will be held by the Department of Environmental Protection on November 3, 2008 at 6:30 p.m. in the Hebron Town Offices.

Hebron Center Groundwater Pollution Remediation: J. Clark noted that the DEP is one small issue away from issuing the consent order to Drake Petroleum to provide remediation measures concerning the pollution in Hebron center. A tentative meeting has been scheduled in Hartford to review with the involved State agencies, Drake Petroleum and the Conn. Water Company. It was decided to hold an information meeting on either 11/13/08 or 11/25/08.

New Business (cont.):

Acceptance of Liberty Drive: G. Mulligan moved to accept Liberty Drive and associated easements in favor of the Town of Hebron on a plan entitled “Boundary Plan; The Village at Hebron Business Park; Connecticut Route 66; Hebron, Connecticut; Prepared by Tarbell, Heintz & Associates, Inc., dated 2/20/08”. The motion passed unanimously.

Declaration of Vehicles as Surplus Property: M. Stuart moved that the following vehicles be declared surplus and made available for competitive public sale:

1994 Ford 4 x 4 dump truck  
1987 Ford dump truck  
1993 Ford Crown Victoria  
1997 Ford Crown Victoria

The motion passed unanimously.

M. Stuart moved that the following vehicle be declared surplus and be donated to the Hebron Lions Club – 1987 GMC Heavy Duty Dump Truck. The motion passed unanimously.

Mohegan Land Trust – Transfer of Land Interests: J. Clark stated that the Mohegan Land Trust sent a letter, dated 10/2/08 seeking to transfer all right, title and interest they have in certain properties within the Town of Hebron to the Town of Hebron. The group would also like to continue to act as stewards of open space in Hebron.

B. O’Connell reported that the Open Space Land Acquisition Committee believes it is in the Town’s best interest to accept this land and look to retain a subcommittee of the Land Acquisition Committee to maintain the open space.

The Board would like to move ahead with this.

Discussion of FY 2008-2009 & 2009-2010 Budget – Service Considerations to Families/Individuals Impacted by Economic Conditions: J. Clark stated that there are not any places where the Town can go to to reduce costs as the budget is very lean. J. Clark noted that they have cut back already. It was decided not to pave around the Town offices.

J. Clark stated that they budgeted for some increases in salt but salt has gone up 35% this year and the Town did not budget for that much of an increase. J. Clark indicated that most of the Town budget is in salaries. J. Clark noted that there was some equipment purchases in the Police Department that might be able to be deferred.

B. O’Connell stated that the Town needs to be proactive with the commodities used each day. G. Mulligan suggested that the Town work with other groups and areas in cost sharing. M. Stuart noted that the thermostat could be lowered in the Town buildings and lights could be turned off where they don’t need to be on.

J. Watt stated that they possibly look at other communities that are shortening their work weeks.

J. Clark stated that he would ask the department heads for their suggestions and ideas on how the Town could additionally save.

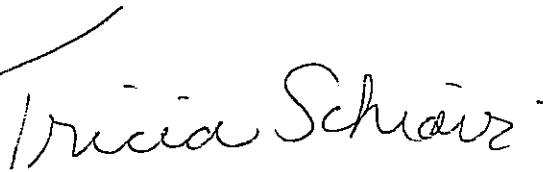
Town Manager's Report:

Recent Activities: J. Clark stated that they are having continuing issues with the State Traffic Commission with blocking the entrance to Horton Boulevard. The Town needs to take a strong action.

M. Stuart moved that the Board of Selectmen go into Executive Session at 11:55 p.m. with Jared Clark, Town Manager, to discuss labor negotiations, golf course assessment litigation and potential litigation with DOT regarding Horton Boulevard. The motion passed unanimously.

The Board came out of Executive Session at 1:15 a.m.

The meeting adjourned at 1:15 a.m.



Tricia Schiavi  
Board Clerk

**TOWN OF HEBRON  
BOARD OF SELECTMEN  
REGULAR MEETING  
OCTOBER 16, 2008**

**CONSENT AGENDA**

Proposed Motion:

Move that the Board of Selectmen approve the following Consent Agenda items and motions contained therein as if individually adopted:

- a) **APPROVAL OF MINUTES:**
  - 4.a.1 October 2, 2008 -- Special Meeting
  - 4.a.2 October 2, 2008 -- Regular Meeting
  
- b) **TAX REFUNDS:**
  - 4.b.1 Roger Kennedy/Cristina Kennedy - \$50.00
  - 4.b.2 Scott E. Summerer - \$36.91
  - 4.b.3 Daniel R. Rearick & Cheryl L. Rearick - \$11.79
  - 4.b.4 Teresa A. Young - \$18.98
  - 4.b.5 Henry R. Wierzbicki, Jr. - \$6.00
  - 4.b.6 Pamela Jeroszko/Brian Jeroszko - \$1883.46