

TOWN OF HEBRON
BOARD OF SELECTMEN
October 2, 2008 – Special Meeting
Town Office Building

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HEBRON TOWN CLERK

Members Present: J. Watt, B. O'Connell, W. Moorcroft

Members Absent: G. Mulligan, M. Stuart

Staff Present: J. Clark, Town Manager

The meeting was called to order at 7:15 p.m.

The Town Manager gave a brief orientation on what is involved in a classification and compensation study.

The meeting adjourned at 7:25 p.m.

TOWN OF HEBRON
BOARD OF SELECTMEN
October 2, 2008 – Regular Meeting
Town Office Building

Members Present: J. Watt, B. O'Connell, W. Moorcroft, M. Stuart

Member Absent: G. Mulligan

Staff Present: J. Clark, Town Manager

Guests: S. Garrard, D. Carlin, M. Hayber, M. Clark

The meeting was called to order at 7:35 p.m.

Public Comment: None.

Consent Agenda: It was requested to take a look at the September 18, 2008 Regular Meeting minutes. It was noted on Page 2, under "Appointment of Charter Revision Commission" "J. Watt" should be "M. Stuart".

W. Moorcroft moved that the Board of Selectmen approve the following Consent Agenda (see attached) items and motions contained therein as if individually adopted including the September 18, 2008 Regular Meeting minutes as amended. The motion passed unanimously.

Appointments/Resignations:

Historic Properties Commission – Resignation: M. Stuart moved that the Board of Selectmen accept the resignation of Lynn Schroder from the Hebron Historic Properties Commission. The motion passed unanimously.

Volunteer Coordinating Committee – Resignation: M. Stuart moved that the Board of Selectmen accept the resignation of Karen Strid from the Volunteer Coordinating Committee. The motion passed unanimously.

Old Business:

AHM Short and Long Term Funding Solution: J. Clark went over the long term solutions that were discussed. J. Clark noted that 13% of AHM's budget is fund raising, 23% is grants and 28% comes from municipalities.

J. Clark stated that the short term solution is derived by each participating municipality creating a supplemental appropriation totaling \$45,000, but based upon the current

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percentage share of distribution. Hebron's share of this would be \$21,150. Funds for this supplemental appropriation are to come from a RHAM surplus from fiscal year 2006-2007 of \$140,000 to be returned to the Towns. These funds are anticipated to be available in January of 2009. J. Clark noted that RHAM is legally precluded from funding the cost of its services in the current fiscal year from surplus funds in the last fiscal year.

J. Clark indicated that the Board of Finance is concerned that AHM not cut precipitously its programs due to a delay in decision making by Andover and Marlborough boards.

M. Stuart raised a concern that the funds not be disbursed until AHM needs them. M. Leichter stated that the RHAM Board of Education and the Hebron Board of Education have discussed advancing their payments to AHM early.

M. Stuart moved that the Hebron Board of Selectmen authorize a supplemental appropriation in the amount of \$21,150 from undesignated fund balance to 3003-227-2182 AHM Youth Services-Community Agency Donations. Funds to be disbursed upon receiving written request from AHM Oversight Committee. The motion passed unanimously.

Senior Programming Services State of Connecticut Dept. of Social Services Grant Contract Approval: M. Stuart stated that he had a hard time following the money trail for this grant. S. Garrard stated that there are two separate grant proposals. One is for \$3,450 which was the Special Funding Initiative for Municipalities and one for \$5,000 from Special Funding Initiative for Senior Centers. There was some overlap on these grants.

M. Stuart stated that the Board is being asked to approve a grant proposal and it does not understand how it was constructed. M. Stuart noted that the covering memo does not line up with what the Board was given.

S. Garrard stated that the deadline date for this resolution was 9/19/08 and the Town could be in jeopardy of losing this funding. M. Stuart stated that he would be happy to take calls from anyone at the State on this issue.

B. O'Connell questioned how it is going at the Senior Center with the Outreach Program position being part-time. S. Garrard stated that right now the primary need is in the realm of people applying for energy assistance. They began taking applications 10/1/08. From 10/1/08 through 1/1/09, their primary concern will be on existing people with delivery fuel and starting 11/15/08 they will be working on the Medicare population who will be looking for options available for them for 2009. S. Garrard noted that the person they hired for this has experience in this area and has been able to hit the ground running.

M. Stuart suggested that S. Garrard be invited back to follow up with her on other questions.

Information Gathering: Operational Strategic Plan: It was decided to table this item until a future meeting.

612 Church Street – Water Diversion Permit: It was decided to table this item until a future meeting.

Hebron Center Groundwater Pollution Remediation: It was decided to table this item until a future meeting.

Town Manager's Compensation Adjustment: M. Stuart moved to provide the Town Manager with a 3.1% compensation increase adjustment effective July 1, 2008. The motion passed unanimously.

Volunteer Coordinating Committee Report: M. Clark stated that they were formed and appointed one year ago and have been meeting monthly.

M. Hayber went over the various forms and documents that have been created by the Committee.

The Committee went over the various events that they recruited volunteers for such as the POD drill, the Senior Center, Town Clerk's Office, Registrar of Voters Office, Parks and Recreation Dept. and the Volunteer Fire Dept. It was noted that in 2009 the Committee will make additions and revisions to the Organizational Plan, expand their recruitment efforts and develop a Talent Bank database.

The Board thanked the Committee for all their work.

Authorization to Apply for and Receive \$15,000 Police Hazardous Moving Violations Grant: J. Clark stated that the Resident State Trooper informed him about the opportunity to participate in an extended traffic enforcement grant in the amount of \$15,000 plus a local \$5,000 match for a total \$20,000. Of the \$5,000 match, \$3,000 will be expended from this year's police budget and \$2,000 will be expended from the FY 09-10 budget.

B. O'Connell moved that the Town Manager be authorized to apply for, receive and expend up to \$5,000 in local matching funds, funds to come from police budget, for a \$15,000 state grant for hazardous moving vehicle enforcement. The motion passed unanimously.

The meeting adjourned at 9:15 p.m.

Tricia Schiavi
Board Clerk

**TOWN OF HEBRON
BOARD OF SELECTMEN
REGULAR MEETING
OCTOBER 2, 2008**

CONSENT AGENDA

Proposed Motion:

Move that the Board of Selectmen approve the following Consent Agenda items and motions contained therein as if individually adopted:

a) APPROVAL OF MINUTES:

- 4.a.1 September 11, 2008 – Special Meeting
- 4.a.2 September 18, 2008 – Special Meeting
- 4.a.3 September 18, 2008 – Regular Meeting

b) TAX REFUNDS:

- 4.b.1 Martin Kelly - \$333.74
- 4.b.2 Brian / Lisa Pohorylo - \$2839.14
- 4.b.3 Jennifer J. Tuchay - \$2,875.65
- 4.b.4 Steven / Lauren Salinger - \$66.09
- 4.b.5 William R. / Judith Howser - \$47.26
- 4.b.6 Paula J. or Robert Toomey - \$100.91
- 4.b.7 Anthony Sylvester – 34.54
- 4.b.8 Robert M. / Elizabeth Tucker- Fitzgerald - \$66.72
- 4.b.9 David Golino – 10.81
- 4.b.10 Gerald / Patricia Griffin - \$100.00
- 4.b.11 Jill MacLachlan - \$163.90
- 4.b.12 Michael / Debra Glazier - \$26.76
- 4.b.13 Jonathan P. / Irene Lambert - \$8.14
- 4.b.14 Wendy Oakes - \$116.38
- 4.b.15 Wayne P. or Katherine M. Fruke - \$11.42
- 4.b.16 Matthew / Jennifer Barrett - \$100.00
- 4.b.17 Linda Lyon / Richard A. Keefe - \$78.80
- 4.b.18 Frederick / Barbara Nelson - \$17.41
- 4.b.19 William Schappert Jr / Lori Schappert - \$100.00
- 4.b.20 Diana / Mark Wursthorn - \$100.00
- 4.b.21 Edward A. & Marion E. Everlith - \$300.00
- 4.b.22 Shannon Baiocchetti - \$9.44

c) CONFIRMATION OF NEW EMPLOYEES

- 4.c.1 Rochelle Roy, P/T Parks & Recreation – DOH September 15, 2008
- 4.c.2 Pamela Quint, P/T Parks & Recreation – DOH September 16, 2008