

**TOWN OF HEBRON
BOARD OF SELECTMEN
April 16, 2009 – Public Hearing
Town Office Building**

RECEIVED
2009 APR 24 P 12:09
Ann E. Hughes
Asst. TOWN CLERK

Member Present: J. Watt

Staff Present: D. Lanza, Executive Assistant


Guests: D. Cooper

The public hearing adjourned at 7:07 p.m.

J. Watt stated that the purpose of the public hearing is to notify all citizens that the Town of Hebron plans to request approval from the State of Conn. Dept. of Economic and Community Development to use State Community Development Block Grant program income funds in the amount of \$29,314 for the Town Office Building ADA Renovation Project.

There was no public comment.

The public hearing adjourned at 7:10 p.m.


Tricia Schiavi
Board Clerk

**TOWN OF HEBRON
BOARD OF SELECTMEN
April 16, 2009 – Regular Meeting
Town Office Building**

RECEIVED
2009 APR 24 P 12:09
Anne E. Hughes
TOWN CLERK

Member Present: J. Watt, G. Mulligan, B. O'Connell, W. Moorcroft

Member Absent: M. Stuart

Staff Present: D. Lanza, Executive Assistant, M. O'Leary, Town Planner

Guests: M. Leichter, D. Morrison, J. Dube, T. Tremont, T. Ragonese, J. Day, B. Soderberg, R. Calarco, P. Verrier

The meeting was called to order at 7:40 p.m.

Public Comment: T. Tremont questioned the regionalization of the Probate Court. J. Watt stated that it is more of a consolidation and the State still pays for the Probate Judge in Andover. D. Lanza noted that the Town does not receive any revenue from the Probate Court.

Old Business:

Town Manager Search Update and Discussion: J. Watt stated that he would like to start the process at the next regular meeting of May 7, 2009 at 6:30 p.m.

Annual Pension Review: T. Ragonese gave an update on the Town's pension plan. T. Ragonese stated that this has been the first negative return since the Board of Selectmen began the asset allocation mix in 2002.

T. Ragonese gave his recommendations for rebalancing the portfolio to the original allocation mixes. T. Ragonese stated that he would like to come in and meet with the employees to educate them about this.

G. Mulligan moved that the Town of Hebron Money Purchase Pension Plan be modified by reducing the Fidelity Equity Income (Large Cap Value) from 20% to 15% and increasing the Fidelity Growth (Large Cap Growth) from 10% to 15% that the PIMCO Total Return Portfolio be added as an option under the plan and that the plan's assets be rebalanced according to the asset allocation mix as outlined in the Plans Investment Policy Statement. The motion passed with B. O'Connell abstaining.

Approval of Final Design on Hebron Center Sidewalk Plan: M. O'Leary stated that this was another phase of the overall master sidewalk plan. M. O'Leary noted that the intent of the Phase II sidewalk plan was to bring the sidewalks in the Hebron Green area to the

Routes 85 and 66 intersection to coincide with the State of Conn. DOT's planned traffic light replacement program. If this is accomplished, the State has agreed to add a full pedestrian light phase to the traffic light installation and will include crosswalks.

W. Moorcroft moved that the Hebron Board of Selectmen approve Hebron Center Sidewalk Plan Phase III as presented on a plan entitled "Hebron Sidewalk Phase III". The motion passed unanimously.

Award Contract for Façade Improvement Program Architect: M. O'Leary stated that six architects responded and the committee chose BL Companies because of their experience in working with façade improvement programs.

G. Mulligan moved that the Board of Selectmen award the contract for the Façade Improvement Program architect to BL Companies in an amount not to exceed \$2,800 per building and authorize Andrew Tierney, Interim Town Manager, to sign all necessary contract documents. The motion passed unanimously.

Update on Village Green: M. O'Leary explained that the way to get this project started is to put up a traffic light at the intersection of Ted's Plaza and John Horton Boulevard. The State is looking for some clarifying information. M. O'Leary noted that there was a meeting yesterday where there was a lot of clarification on a lot of issues.

New Business:

Award Bid For East Street Park Pavilion: R. Calarco stated that the park pavilion is part of the STEAP grant. R. Calarco indicated that 8 bids were received and this has been approved by PZC.

J. Watt moved that the Board of Selectmen award the park pavilion contract to New England Recreation in an amount not to exceed \$55,000 and authorize Andrew Tierney, Interim Town Manager, to sign the necessary contract documents. The motion passed unanimously.

Discussion of Charter Revision Initiative: D. Morrison stated that there was a question as to whether D. Lanza could continue as a voting member on the Charter Revision Commission because of her new responsibilities in the Town. The Charter Revision Commission would like to retain D. Lanza as a member on the Commission.

The Board was in agreement with the CRC in keeping D. Lanza as a member of the Commission.

Old Business (cont.):

Set Workshop Meeting Date for May Regarding Discontinuance/Abandonment of Town Roads to Include GIS Presentation: It was decided to hold a workshop on May 9, 2009 at 8:00 a.m.

Set Special Town Meeting Date for Mohegan Land Trust Property Transfer to Town: J. Watt moved that the Board of Selectmen refer the acquisition of the Mohegan Land Trust parcels per Schedule A to Special Town Meeting on Thursday, May 21, 2009 at 7:00 p.m. at the Hebron Town Office Building. The motion passed unanimously.

Probate Court Consolidation: G. Mulligan moved that BE IT RESOLVED that the Town of Hebron Board of Selectmen approves the proposed merger of the Hebron Probate District with the Probate District of Andover which includes the Towns of Andover, Bolton and Columbia, and request the assistance of the State Probate Administrator to facilitate this consolidation in accordance with CGS Sec. 45a-8(d). The motion passed unanimously.

Preserve America Designation Application: J. Watt moved to approve the following resolution:

WHEREAS, *Preserve America* is a White House initiative developed in cooperation with the Advisory Council on Historic Preservation, the U.S. Department of the Interior, and the U.S. Department of Commerce; and

WHEREAS, the goals of this initiative include a greater shared knowledge about our Nation's past, strengthened regional identities and local pride, increased local participation in preserving the country's irreplaceable cultural and natural heritage assets, and support for the economic vitality of communities; and

WHEREAS, this initiative is compatible with our community's interests and goals related to historic preservation; and

WHEREAS, designation as a *Preserve America* Community will improve our community's ability to protect and promote its historical resources; now therefore be it

RESOLVED, that the Town of Hebron Board of Selectmen will apply for the designation of Hebron as a *Preserve America* Community; and be it further

RESOLVED, that the Town of Hebron Board of Selectmen will protect and celebrate our heritage, use our historic assets for economic development and community revitalization, and encourage people to experience and appreciate local historic resources through education and heritage tourism programs.

The motion passed unanimously.

State Matching Grant for Elderly and Disabled Demand Responsive Transportation: B. O'Connell moved BE IT RESOLVED by the Board of Selectmen that Andrew Tierney, Interim Town Manager, be authorized to negotiate and execute all necessary agreements/contract documents on behalf of the Town of Hebron with the Dept. of Transportation of the State of Conn. relating to the State Matching Grant for Elderly and Disabled Demand Responsive Transportation in the amount of \$22,013. The motion passed unanimously.

Chatham Health District – Memorandum of Understanding Regarding Pandemic Flu: D. Lanza stated that she will invite someone from the Chatham Health District to attend the next Board meeting so the Board may ask any questions.

Update on 2009-2010 Budget:

Tax Bill Insert Discussion: It was the consensus of the Board that it is worth looking into the bill insertion. It was suggested to possibly do a postcard that could be sent separate from tax bills.

Referendum Advisory Question: D. Lanza stated that she sent the proposed advisory question to the Town Attorney but has not heard back from him yet. The Board would like to see the question but would like to know what the Town Attorney has to say about it.

M. O'Leary left the meeting at 9:47 p.m.

Close Out Fund 2, Fund 12 and Fund 19: J. Watt moved to approve the following resolution (see attached). The motion passed unanimously.

FY 2009-2010 CIP Budget: J. Watt moved to eliminate the turn out gear for \$30,000, eliminate the BOE security system for \$16,400, to add under Miscellaneous for revaluation the \$30,000. The new total for CIP is \$849,536, of which the proposed 09/10 general fund contribution will be \$626,627. The motion passed unanimously.

G. Mulligan left the meeting at 10:00 p.m.

New Business (cont.):

Transfer from Undesignated Fund Balance to Debt Management Fund – Set Town Meeting Date: B. O'Connell moved the following resolution:

WHEREAS, for planning purposes the estimated 2008-2009 expenditure and revenue budgets are \$32,637,836, and

WHEREAS, \$2,441,560 is the 7 ½ percent undesignated/unreserved fund balance accepted target, and

WHEREAS, the estimated undesignated/unreserved fund balance as of June 30, 2009 is estimated to be \$3,526,560 yielding \$1,085,000 available for transfer, and

WHEREAS, the Hebron Board of Finance adopted a resolution at its meeting March 26, 2009 to transfer this sum into Debt Management,

NOW, THEREFORE, BE IT RESOLVED, by the Hebron Board of Selectmen that the sum of \$1,085,000 be and hereby is recommended for transfer to Debt Management and referred to the Special Town Meeting scheduled for May 21, 2009.

The motion passed unanimously.

May 7, 2009 Proposed Agenda: J. Watt requested the Board to forward any comments or questions to him or D. Lanza.

Any Other New Business: M. Leichter stated that the motion that was made at the 4/2/09 meeting regarding the security system for GHS and HES could not be done by the Board of Selectmen.

J. Watt moved to approve the following resolution (see attached). The motion passed unanimously.

Town Manager's Report:

Correspondence:

- 3/26/09 – Letter to J. Watt from J. Wilson, DOT, re: Tentative Vendor-in-Place Paving Program.
- 3/30/09 – Letter to J. Clark from H. Boice, DOT, re: Federal Highway Safety Program.
- 4/1/09 – Letter to J. Clark from J. Thomas, State of Conn. Dept. of Emergency Management and Homeland Security, re: Emergency Management Performance Grant.

Consent Agenda: J. Watt moved that the Board of Selectmen approve the following Consent Agenda items and motions contained therein as if individually adopted (see attached). The motion passed unanimously.

B. O'Connell moved to go into Executive Session at 10:22 p.m. to discuss the REJA litigation. The motion passed unanimously.

The Board came out of Executive Session at 10:32 p.m.

The meeting adjourned at 10:32 p.m.

A handwritten signature in cursive script that reads "Tricia Schiavi". The signature is written in black ink and is positioned above the printed name and title.

Tricia Schiavi
Board Clerk

Resolution

CONSIDERATION AND ACTION ON A RESOLUTION REQUEST TO CLOSE THE CAPITAL FUND BALANCE #02, "PRIOR YEAR ENCUMBRANCES"; #12, "HES & GHS CONSTRUCTION PROJECT"; AND FUND BALANCE #19, "CO. 2 FIREHOUSE" AND TRANSFER THE FUND BALANCES TO THE 2009-2010 BUDGET, REVENUE LINE ITEM: TRANSFERS FROM OTHER FUNDS

BE IT RESOLVED BY THE BOARD OF SELECTMEN FOR THE TOWN OF HEBRON, the following funds to be closed out and the fund balances transferred to the 2009-2010 Budget, revenue line item "Transfers from Other Funds":

Fund #02, Prior Year Encumbrances, fund balance - \$69,754
Fund #12, HES & GHS Construction Project - ~~\$11,619~~ \$37,218
Fund #19 CO. 2 Firehouse - \$11,619

WHEREAS; the Director of Finance has further certified that said fund balances are unencumbered within the funds specified

HEBRON BOARD OF SELECTMEN

Jeffrey Watt
Chairman

Dated at Hebron, Connecticut
this 16th day of April 2009

Resolution

RESOLUTION TO TRANSFER \$16,400 FROM THE CAPITAL NON-RECURRING ACCOUNT TO A BOARD OF EDUCATION CAPITAL PROJECT "SDE SECURITY SYSTEM GHS/HES"

BE IT RESOLVED THAT THE BOARD OF SELECTMEN OF THE TOWN OF HEBRON, recommends to the Board of Finance a transfer of \$16,400 from the Capital Non-Recurring Account to a Board of Education Capital Project "SDE Security System GHS/HES". The grant was applied for in November 2008. The state has awarded this grant in February 2009 and issued a check to the Town of Hebron at the end of March 2009 for \$9,606.

BE IT FURTHER RESOLVED; the Board of Selectmen recommends forwarding this resolution to the Board of Finance for approval.

HEBRON BOARD OF SELECTMEN

Jeffrey Watt
Chairman

Dated at Hebron, Connecticut
this 2nd day of April 2009

**TOWN OF HEBRON
BOARD OF SELECTMEN
REGULAR MEETING
APRIL 16, 2009**

CONSENT AGENDA

Proposed Motion:

Move that the Board of Selectmen approve the following Consent Agenda items and motions contained therein as if individually adopted:

a) APPROVAL OF MINUTES:

- 7.a.1 March 26, 2009 – Regular Meeting
- 7.a.2 April 2, 2009 – Regular Meeting
- 7.a.3 April 7, 2009 – Special Meeting

b) TAX REFUNDS:

- 7.b.1 CitiMortgage - \$2980.71
- 7.b.2 Ernie Browning or Mark Browning - \$92.49