

TOWN OF HEBRON
BOARD OF SELECTMEN
April 2, 2009 – Regular Meeting
Town Office Building

RECEIVED

2009 APR - 6 P 3: 34
Carla A. Thompson
HEBRON TOWN CLERK

Members Present: J. Watt, G. Mulligan, B. O'Connell, M. Stuart

Member Absent: W. Moorcroft

Staff Present: D. Lanza, Executive Assistant

Guests: S. Garrard, B. Soderberg, A. Smith, R. Poudrier, T. Gaffey, P. Verrier, D. Cooper, E. Campozio, P. Knierim, R. Calarco, P. Sawyer

The meeting was called to order at 7:42 p.m.

Public Comment: None.

New Business:

Approve NCAAA Grant Application for Hebron Physical Activity and Fitness Promotion Programs: S. Garrard stated that the Senior Center currently has some physical fitness programs and would like to expand them. M. Stuart questioned if this was a renewable grant. S. Garrard indicated that it is a renewable grant and is similar to the transportation grant.

B. O'Connell moved that the Hebron Board of Selectmen authorize Andrew Tierney, Interim Town Manager, to apply for, accept and receive a grant through the North Central Area Agency on Aging, Inc. for Physical Activity and Fitness Promotion Program in the amount of \$10,920, with matching in kind services of \$38,711 for a total project cost of \$49,631. The motion passed unanimously.

Old Business:

Regional Probate Court: P. Knierim gave a brief history of the probate court system and noted that this system is in a financial crisis. P. Knierim noted that the fund balance will be gone during the '09 fiscal year. There has been proposed legislation to restructure the system and this will result in a reduction in the number of Probate Courts in the State. P. Knierim indicated that Judge Campozio will be taking care of any probate issues for the Town of Hebron because of Judge Connors's resignation.

M. Stuart questioned if there was sufficient space in the regional office located in Bolton if Hebron were to join this court. E. Campozio stated that she believed there would be enough space in her office in Bolton.

P. Knierim noted that a resolution would need to be passed by the Board of Selectmen if the Town was interested in consolidating with another town. M. Stuart questioned if all the other towns in the district would need to pass a resolution accepting Hebron. E. Campozio stated that the other towns would need to pass a resolution accepting Hebron.

Update on Village Green, Façade Improvement Program, Sidewalks and Other Projects:

D. Lanza stated that the Façade Improvement Committee has completed interviewing architects and are checking references. The hiring of the architect will be on the agenda for the next meeting. D. Lanza noted that they have already received three applications from businesses in town for this program.

ADA Project State Report: D. Lanza reported that the hole is in the ground and the concrete has been poured. They will start the masonry next week. There are a few issues that need to be resolved.

New Business (cont.):

Fund 4 Policy Review: R. Calarco presented the Board with the changes that need to be done, which need to be reviewed by the Town Attorney. R. Calarco indicated that he has been talking with J. Day regarding the fund balance and how the transfer should be shown in the operating budget. R. Calarco noted that he balances with the Town every week and does projections constantly with this fund.

M. Stuart stated that a proposed ordinance should be sent to the Town Attorney and then a Special Town Meeting would have to be held to modify the ordinance.

Old Business (cont.):

Update on Search for Permanent Town Manager: J. Watt suggested discussing the job description and the possible need for outside help during the first meeting in May.

New Business: (cont.):

Small Cities Program Income Reallocation – ADA Project: D. Cooper stated that they would like to reallocate the funds that are existing in the Small Cities Program Income Account, which is a little over \$29,000. D. Cooper indicated that the State does allow the Town to reallocate these funds but a public hearing would need to be held regarding this.

M. Stuart moved that the Board of Selectmen schedule a public hearing on Thursday, April 16, 2009 at 7:00 p.m. in the Town Office Meeting Room to receive comment on the proposed reallocation of Community Development Block Grant program income funds for the ADA renovation project at the Town Hall. The motion passed unanimously.

Update on 2009-2010 Budget and Schedule: J. Watt noted that \$10,500 can be taken out of the budget as a result of the Town Manager leaving. D. Lanza stated that they need a phone line and possible service contract for the elevator as this is not presently in the budget. The architect is looking to see if the elevator will be under warranty for the first year.

M. Stuart reported that there was a grant awarded for the security cameras for the elementary schools. This has to be done by the end of June. M. Stuart suggested approving an expenditure from the Capital Non Recurring Account in the amount of \$16,400 for the purchase of the security camera system. Then put the grant money that will be returned back into the Capital Non Recurring Account. This will reduce the CIP budget for next year.

M. Stuart moved to authorize the expenditure of \$16,400 from the Capital Non Recurring Account to fund the security cameras for the Hebron Elementary Schools and that the Board recommends that the matching grant of \$9,606 be deposited into the Capital Non Recurring Account. The motion passed unanimously.

Selectmen's Policy on Attending Meetings by Telephone: The Board reviewed the draft policy and made a few changes. M. Stuart requested that this policy be reviewed by FOI before it is brought back to the Board.

New Business (cont.):

Review Policy for Bidding on Auditor, Pension, Advisor/Firm, Insurance Coverage (Property, Liability, Health, etc.), Insurance Carriers Agents, Lawyers (Town and Union): J. Day is working on revising and updating the Town's purchase policies, which will include the processes to be utilized for bidding on auditor, pension advisor and insurances.

April Fair Housing Month Proclamation: J. Watt moved to approve the following resolution:

WHEREAS, the month of April is recognized as Fair Housing Month; and

WHEREAS, fair housing is important to ensure all Americans the right to live in decent, safe and sanitary environment; and

WHEREAS, fair housing is the legal right of every American,

WHEREAS, the Town of Hebron is proud to participate in the recognition and support of Fair Housing Month,

NOW, THEREFORE, the Hebron Board of Selectmen proclaim April 2009 to be Fair Housing Month in Hebron and will reaffirm this each year.

The motion passed unanimously.

Silver Star Banner Day Proclamation 2009: M. Stuart moved to approve the following resolution (see attached). The motion passed unanimously.

Chatham Health District – Memorandum of Understanding Regarding Pandemic Flu: D. Lanza requested that this be tabled as they do not have the memorandum of understanding as of yet.

Request from CTDOT Regarding Amendment to STC Requirements for Village Green District: D. Lanza noted that in the Board's packet is the letter that J. Clark sent to the CTDOT regarding this matter.

April 16th Proposed Agenda: The Board reviewed the proposed agenda and made changes.

Town Manager's Report:

Correspondence:

- 3/4/09 – Letter to J. Clark from R. Bliss, Baker O'Sullivan & Bliss, PC, re: Town of Hebron and St. Peter's Episcopal Parish.
- 3/17/09 – Letter to Board of Selectmen from W. Drinkuth, Mohegan Land Trust, re: Dissolution of Mohegan Land Trust.
- 3/18/09 – Letter from Governor Rell, re: COPS Hiring Recovery Program.
- Chamber of Commerce, Windham Region, Annual Awards Reception on 5/12/09.

Consent Agenda: M. Stuart moved that the Board of Selectmen approve the following Consent Agenda items and motions contained therein as if individually adopted (see attached). The motion passed unanimously.

Liaison Reports:

M. Stuart reported that he attended the Hebron Board of Education meeting that was being held this evening. M. Stuart noted that he addressed some of the comments and questions that the public had on some CIP requests for next fiscal year.

Open Space Land Acquisition: B. O'Connell reported that they met last night and noted that their goal for this year is to freshen up the presentation that will be made to the Boards of Selectmen and Finance. B. O'Connell noted that the Committee will be scheduling some site walks with land owners before the leaves on the trees start coming out.

The meeting adjourned at 10:15 p.m.

A handwritten signature in cursive script that reads "Tricia Schiavi". The signature is written in black ink and is positioned above the printed name and title.

Tricia Schiavi
Board Clerk

Silver Star Banner Day Hebron Proclamation 2009

WHEREAS, the Town of Hebron has always honored the sacrifice of the men and women in the Armed Forces and

WHEREAS, The Silver Star Families of America was formed to make sure we remember the blood sacrifice of our wounded and ill by designing and manufacturing a Silver Star Banner and Flag and

WHEREAS, to date The Silver Star Families of America has freely given thousands of Silver Star Banners to the wounded and their families, and

WHEREAS, the members of The Silver Star Families of America have worked tirelessly to provide the wounded of this City and Country with Silver Star Banners, Flags and care packages, and

WHEREAS, The Silver Star Families of America's sole mission is that every time someone sees a Silver Star Banner in a window or a Silver Star Flag flying, that people remember the sacrificed for this Town, State and Nation and

WHEREAS, the people and Board of Selectmen wish that the sacrifice of so many in our Armed Forces never be forgotten

NOW THEREFORE, we the Hebron Board of Selectmen do hereby proclaim May 1st "SILVER STAR BANNER DAY" the permanent and official day to honor the wounded and ill Soldiers of the Town of Hebron and extend our appreciation of The Silver Star Families of America and honor their commitment to our wounded Armed Forces members.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused to be affixed the Seal of the Town of Hebron in the State of Connecticut this 2nd day of April, 2009.

Jeffrey P. Watt
Chairman
Hebron Board of Selectmen

**TOWN OF HEBRON
BOARD OF SELECTMEN
REGULAR MEETING
APRIL 2, 2009**

CONSENT AGENDA

Proposed Motion:

Move that the Board of Selectmen approve the following Consent Agenda items and motions contained therein as if individually adopted:

a) APPROVAL OF MINUTES:

- 7.a.1 March 10, 2009 – Special Meeting
- 7.a.2 March 12, 2009 – Regular Meeting
- 7.a.3 March 17, 2009 – Special Meeting
- 7.a.4 March 19, 2009 – Regular Meeting
- 7.a.5 March 24, 2009 – Special Meeting

b) TAX REFUNDS:

- 7.b.1 Nell Larcheveque Lugo - \$175.61

c) CONFIRMATION OF NEW EMPLOYEE(S)

- 7.c.1 Romeo Santangelo – P/T Van Driver – DOH 3/19/2009