

**TOWN OF HEBRON**  
**BOARD OF SELECTMEN**  
**March 19, 2009 – Regular Meeting**  
**Douglas Library Community Room**

RECEIVED

2009 MAR 23 P 3: 31

*Ariel E. Hooper*  
TOWN CLERK

Members Present: J. Watt, M. Stuart, B. O'Connell, W. Moorcroft, G. Mulligan

Staff Present: J. Clark, Town Manager, J. Day, Finance Director, D. Lanza, Executive Assistant, E. Griffin, Financial Administrator

Guests: M. Leichter, D. Ferree, D. Larson, M.A. Leichter, E. Prague, C. Aubin, N. Aubin, B. Czaja, S. Griffiths, B. Soderberg, R. Calarco, R. Siminski, E. Cruz, J. Dube

The meeting was called to order at 7:37 p.m.

Special Recognition:

Eagle Scout Proclamations – Nicholas Aubin and William Czaja: M. Stuart read the proclamations prepared for N. Aubin and W. Czaja for earning the rank of Eagle Scout (see attached).

Public Comment: Senator E. Prague passed out information from J. Courtney's office.

Senator Prague stated that there are several proposals out to encourage regionalization of functions of towns such as putting more money into Town Aid Road and Local Capital Improvement Program, the creation of a Municipal Collaboration Program that would allow towns to get together on projects for capital improvement, cooperative renewable energy projects, transportation projects and educational services.

Senator Prague provided an update on the 09-10 state funding regarding ECS funding and special education. Senator Prague stated that there will be flat funding for Educational Cost Sharing Grant. She also noted several other areas of the Governor's budget on funding for municipalities. Senator Prague stated that Hebron will receive \$200,000 under the federal stimulus for special education.

Senator Prague also provided an update on the 09-10 STEAP grants and on the unfunded mandates that will be delayed or withdrawn that could benefit Hebron.

The Board recessed at 8:52 p.m.

The Board reconvened at 9:03 p.m.

New Business:

RHAM Board of Education Budget: S. Griffiths stated that RHAM will have the largest classes that they have ever had next year. S. Griffiths discussed the impact of magnet schools on the district for the next school year.

R. Siminski went over the levy calculation and stated that Hebron's share is approximately 52.8% with Andover's being 17.3% and Marlborough's being 29.8%. R. Siminski stated that there are some unresolved issues within their budget such as the exact number of students that will be attending magnet schools, the exact amount of federal stimulus package and the impact of any legislation. R. Siminski noted that they will have an additional \$109,000 in the tuition line item if all 26 students go to a magnet school.

R. Siminski reported that that they have a reduction in positions in the district and there are positions that have not been filled due to a hiring freeze.

Old Business:

Parks and Recreation Dept. Park Position: R. Calarco passed out copies of a schedule on the costs of hiring a maintainer for the Recreation Dept. It was the consensus of the Board to have R. Calarco hire a 12 week driver/maintainer for the remaining part of the fiscal year.

New Business:

Award Contract for Domestic Water Pumping System: R. Calarco reported that the bids were opened for the domestic water pumping system for the East Street park project. Two bids were received. They were LaFramboise Well Drilling, Inc. at \$58,927 and P&D Mechanical, Inc. at \$61,000.

R. Calarco stated that he has met with LaFramboise Well Drilling and they are redesigning the system and doing value engineering.

J. Watt moved that the East Street Park Domestic Water Pumping System bid be awarded to LaFramboise Well Drilling, Inc. in an amount not to exceed \$58,927.00. The motion passed unanimously.

Old Business:

Update on 2008-2009 Budget and Process/DPW Road Repairs: J. Clark stated that following an analysis of department expenditures and forecasting expenditures, it is estimated that approximately \$100,000 will remain unexpended as of year end, which includes reserve amounts not to be expended from several town budgets. J. Clark noted

that he recommends that the Public Works Dept. be able to expend up to the full amount of the line item for road materials to repair roads this spring from winter frost damage. In addition, J. Clark also recommended the Senior Center Coordinate be able to expend up to \$5,000 to reconfigure the heating, ventilation and air conditioning system at the Senior Center.

It was the consensus of the Board to go forward with these requests.

Finalize AHM Budget: J. Watt reported that the AHM budget is based on the consensus of the Towns of Andover, Hebron and Marlborough's Boards of Finance and Selectmen of \$144,496, which is less than what was presented.

CIP Committee Presentation: M. Stuart stated that this will be tabled until the meeting on 3/24/09 so that the Committee can meet regarding the \$25,000 that was found in completed Public Works projects.

Continue Development and Review of 2009-2010 Budget: J. Day went over the operational line item recommended cuts, which bring the overall tax increase to 6.38% or 1.74 mills.

New Business (cont.):

Accept or Reject the RHAM Education Association Arbitration Award: J. Watt stated that Andover voted to reject the arbitration and Marlborough voted to accept it.

M. Stuart moved to reject the State of Connecticut Department of Education Arbitration Panel Decision and Award in the matter of binding arbitration between Regional School District No. 8 Board of Education and the RHAM Education Association dated February 21, 2009 and received by the Town Clerk 2/23/09 at 3:29 p.m.

M. Stuart stated that the education is very excellent but the Town is in a very tough economy. M. Stuart noted that they would like to maintain services as best as can be done and noted that the Board has asked the Town employees to maintain a level budget.

J. Watt stated that they are not looking to layoff people but to find ways to make it work with current staff. J. Watt noted that a letter was received from Town employees who are willing to do unpaid furloughs to make this work.

The motion passed unanimously.

G. Mulligan left the meeting at 11:05 p.m.

Authorization to Apply For, Accept and Expend Funds from the North Central Area Agency on Aging for \$9,500: J. Watt moved that the Board of Selectmen authorizes the

Town Manager to apply for, accept and expend federal funds in the amount of \$9,500 from the NCAAA to assist in deferring the cost of the senior center transportation program and to appropriate the proceeds of this grant for these purposes. The motion passed unanimously.

April 2<sup>nd</sup> Proposed Agenda: J. Watt requested that the Board get back to J. Clark or himself with any comments by Monday.

Appoint Town Manager Search Committee: B. O'Connell moved

WHEREAS, the Town of Hebron needs to replace the Town Manager by reason of the retirement of the current Town Manager,

NOW, THEREFORE, BE IT RESOLVED by the Board of Selectmen that a search committee be established for this purpose, and

BE IT FURTHER RESOLVED the Town Manager Search Committee shall be comprised of all members of the Board of Selectmen; Mal Leichter, Board of Finance; Jane Dube, Hebron Board of Education; Thomas Tremont, RHAM Board of Education.

The motion passed unanimously.

It was noted that the Search Committee is not subject to FOI.

Approve Life Insurance Transfer to Anthem: M. Stuart moved that the Town Manager be authorized into an amended agreement with Anthem Blue Cross and Blue Shield for Life and Accidental Death and Dismemberment Insurance as negotiated by William Mazzara. The motion passed unanimously.

Town Manager's Report:

Recent Activities: Attached is the Town Manager's activities.

Correspondence:

- 3/4/09 – Memo to Andy Tierney from Mike Harder, re: Electronics Recycling.
- 3/9/09 – Letter to Board of Selectmen from E Kavovit and S. Kavovit, re: No to Pay Increases.
- 2/8/09 – Hartford Courant Article on Preservation.

Consent Agenda:

J. Watt moved that the Board of Selectmen approve the following Consent Agenda items and motions contained therein as if individually adopted (see attached). The motion passed unanimously.

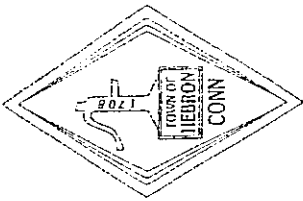
Appointments/Resignations:

Historic Properties Commission – Resignation: M. Stuart moved that the Hebron Board of Selectmen accept Peter Moon's resignation from the Historic Properties Commission. The motion passed unanimously.

The meeting adjourned at 11:17 p.m.

A handwritten signature in cursive script that reads "Tricia Schiavi". The signature is written in black ink and is positioned above the printed name and title.

Tricia Schiavi  
Board Clerk



# TOWN OF HEBRON PROCLAMATION

## Resolution Honoring Nicholas Allan Aubin For Attaining the Rank of Eagle within Boy Scout Troop 28

*Whereas, Nicholas Allan Aubin has been a Boy Scout for the past six years; and  
Whereas, his commitment to the Boy Scouts has been evidenced by his diligence and selfless performance of community service and by moving through the ranks of his Troop and earning 24 merit badges; and  
Whereas, Nick has served as an Instructor and Patrol Leader, and has earned the Mile Swim Award; and  
Whereas, his sincere concern for his community was illustrated by his Eagle Project which consisted of restoring and cleaning up Hebron's original town pound; and  
Whereas, Nick has been a member of the RHAM High School Symphonic Band, Wind Ensemble and Jazz Band; and  
Whereas, Nick has been a member of the National Honor Society, received the Governor's Scholars Award and the Mock Trial Leadership Award; and  
Whereas, Nick has been a member of the Student Council, the Cultural Awareness Club and the Mock Trial Club; and  
Whereas, Nick has volunteered with the Marlborough Congregational Church, AHM Youth and Family Services, the Douglas Library of Hebron, the Hebron Historical Society and has served on the Hebron Elementary School Nature Trail Committee and the Town of Hebron Emergency Preparedness Team; and  
Whereas, Nick has worked as an Academic Tutor and at Hebron Elementary School as a Computer Technology Assistant Intern;  
Now therefore, we, the Hebron Board of Selectmen, in recognition of Nick's many years of achievements, dedication and leadership in the Boy Scouts and in our community, hereby designate*

*March 22, 2009*

*as*

*"Nicholas Allan Aubin Day"*

*and express, on behalf of the Town of Hebron, our sincere congratulations and admiration for his accomplishments.*

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**Mark F. Stuart**  
Vice Chairman

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**Jeffrey P. Watt**  
Chairman

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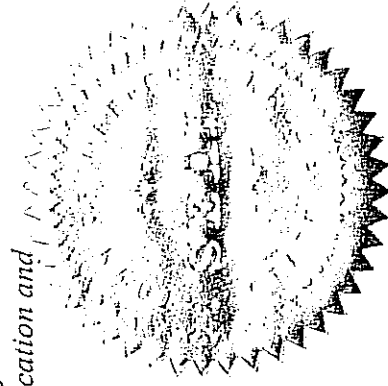
**Gayle J. Multigan**

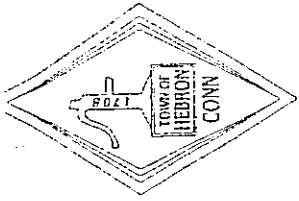
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**Brian D. O'Connell**

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**William B. Moorcroft**





## **TOWN OF HEBRON PROCLAMATION**

*Resolution Honoring William Patrick Czaja  
For Attaining the Rank of Eagle within Boy Scout Troop 28*

*Whereas, William Patrick Czaja has been a Boy Scout for the past seven years; and  
Whereas, his commitment to the Boy Scouts has been evidenced by his diligence and selfless performance of community service and by moving through the ranks of his Troop and earning 36 merit badges; and  
Whereas, Billy has served as an Instructor, Assistant Patrol Leader and Patrol Leader, and has earned the Mile Swim, Winter Camping and World Conservation Awards; and  
Whereas, his sincere concern for his community was illustrated by his Eagle Project which consisted of constructing a nature trail to Prophet's Rock including a sitting area and installation of an informational sign; and  
Whereas, Billy has been a member of the RHAM High School Symphonic Band, Boys Basketball Team and the Environmental Club; and  
Whereas, Billy has been a member of the National Honor Society, received the Governor's Scholars Award and the Mock Trial Leadership Award, has received the Superintendent's Award for Excellence, is a member of the W. C. Heister Chapter of the National Honor Society, and has been on the RHAM High School Honor Roll; and  
Whereas, Billy received the Governor's Committee on Physical Fitness Certificate of Achievement in Physical Education and was District Award Winner First Place in Region for Individual Documentary in History Day 2006, and  
Whereas, Billy has been a member of the RHAM Leos Club, the Douglas Library Teen Advisory Board, the New England Mountain Bike Association, USA Cycling Club and the Church of the Holy Family Teens and Twenties;  
Now therefore, we, the Hebron Board of Selectmen, in recognition of Billy's many years of achievements, dedication and leadership in the Boy Scouts and in our community, hereby designate*

*April 5, 2009*

*as*

*"William Patrick Czaja Day"*

*and express, on behalf of the Town of Hebron, our sincere congratulations and admiration for his accomplishments.*

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*Mark F. Stuart  
Vice Chairman*

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*Gayle J. Mulligan*

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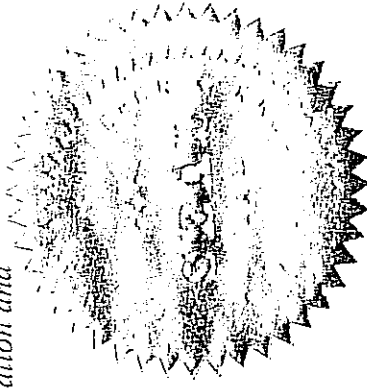
*Jeffrey P. Watt  
Chairman*

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*Brian D. O'Connell*

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*William E. Moorcroft*



## Town Manager Activity Reporting 3/19/09

- ACTIVE TO DO
  - Determine Jeff's intent w/ Fuss & O'Neil proposal
  - 3/19 BOS Agenda
  - 4/2 BOS Agenda
  - Economic Stimulus Project Funding - project details and justification
    - Determine effective funding access
  - Finalize 3/18 Public Information Meeting re. Drake Petroleum Remediation
    - Firm up attendance w/ Drake
    - Firm up attendance w/ DEP
    - Firm up attendance w/ DPH
    - Firm up attendance w/ CT H2O Co.
  - Prep. 3/24 TM Recruitment Agenda
  - Finalize Budget
    - Determine tax increase target level
- Charter Revision Recommended Revisions
- 2008-2009 Legislative Session Monitoring
- PENDING PROJECTS AND ACTIVITIES
- Volunteer Coordinating Committee forms to web site
- 501 Church Street Reuse
  - Continued CROG Funded Fuss & O'Neil Testing
  - Building Demolition Approvals and Funding
- 594 & 612 Church Street
- ADA Construction and Project Direction & Monitoring
- AHM Agreement Amendment
- Budget Review
  - Misc gov't.
- Chatham Health District Board Meetings
  - Memorandum of Understanding Approval
- CIP Policies and Procedures
- Citizen Complaint Follow Up
  - Mr. & Mrs. Daniels Old Colchester Rd. 228-2859 2/17
  - Loveland Farms - Peter Harrington 10/08
- Clerical Job Descriptions
- CROG Municipal Services Sharing Committee Meetings
- Department Head Job Descriptions
- DPW Crew Job Descriptions
- Farmers' Market location and permitting
  - Health
  - Zoning
- Health Insurance Consortium Region 8 Agency Representation RFP
- Horton Brothers' Kinney Road Property Acquisition
- Information Technology Management
  - IT Advisory Committee Oversight Meeting
  - IT Consulting Services
    - RHAM
    - IT Support Alternatives
- Mohegan Land Trust Property Transfer
- Peter's House Stabalization Projects
- Peter's House - STEAP Funding
- Purchasing Policy Revisions
  - Purchase order utilization
  - On-line financial system access
  - Quotation limits
  - Bid limits
  - Professional Services Requests for Qualifications
- St. Peters land lease
- Workers' Compensation Insurance Bid
- BACK BURNER

**TOWN OF HEBRON  
BOARD OF SELECTMEN  
REGULAR MEETING  
MARCH 19, 2009**

**CONSENT AGENDA**

Proposed Motion:

Move that the Board of Selectmen approve the following Consent Agenda items and motions contained therein as if individually adopted:

**a) APPROVAL OF MINUTES:**

9.a.1 March 5, 2009 – Regular Meeting

**b) TAX REFUNDS:**

- 9.b.1 Leonard Mirizzi - \$27.15
- 9.b.2 Daniel G. & Lorri A. Duchesneau - \$100.00
- 9.b.3 Jardo/Darlene Opocensky - \$40.80
- 9.b.4 William/Susan Sudol - \$74.84