

TOWN OF HEBRON
BOARD OF SELECTMEN
March 5, 2009 – Regular Meeting
Douglas Library Community Room

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2009 MAR -9 P 3:36

Carol A. Thompson
HEBRON TOWN CLERK

Members Present: J. Watt, W. Moorcroft, G. Mulligan, M. Stuart, B. O'Connell (8:00 p.m.)

Staff Present: J. Clark, Town Manager, J. Day, Finance Director, D. Lanza, Executive Assistant, E. Griffin, Financial Administrator

Guests: E. Cruz, M. Leichter, P. Sawyer, B. Soderberg, J. Dube

The meeting was called to order at 7:38 p.m.

Public Comment: J. Watt stated that he requested that Rep. Sawyer come to update the Board on issues at the state level. Rep. Sawyer provided an update on state funding, the economic stimulus, STEAP grants, and unfunded mandates. Rep. Sawyer indicated that the State is in a deficit for this year and looking ahead at a severe deficit situation in the next year.

Rep. Sawyer talked about the tax revenue drop off is a result of the problems with the stock market. The State hopes to be able to provide level funding to the municipalities for the next two years. Rep. Sawyer indicated that this is with a word of caution because they just don't know what will happen in the future. There is a worry at the state level and the public wants the legislature to look at cuts in the State budget first.

Rep. Sawyer noted that the stimulus package has passed and \$3 billion will come into the State of Conn. Some of this money will be used for shovel ready projects, competitive grants, Medicaid reimbursements, and education grants. Rep. Sawyer stated that the Village Green project is a shovel ready project and is an example of smart growth. The competition is great as there are 2,000 shovel ready projects throughout the State.

B. O'Connell arrived at 8:00 p.m.

Rep. Sawyer stated that they have put together a piece of legislation regarding unfunded mandates.

J. Clark passed out copies of a preliminary cost estimate on the Hebron Village Green and noted that the owners had to post a \$1.8 million bond to guarantee various road improvements.

Old Business:

Update on 2008-2009 Budget and Process: J. Clark stated that he sent out a memo to department heads continuing to urge restraint on spending. J. Clark indicated that things

that have to be accomplished will be accomplished. J. Watt requested that an overall overview be prepared for the Board.

Costs of Village Green Light, Road and Electrical Needs: The cost for the traffic light is estimated to be approximately \$200,000 and striping of Route 66 with new traffic lane markings is estimated between \$4,000 and \$15,000. A memo to the Board of Selectmen was received from S. Tarca who noted that they can continue with their construction and they have been granted a conditional approval with the STC. They simply cannot “open for business” until the turn lane re-striping and the traffic signal are completed. It was noted that Fuss & O’Neill came back with a cost estimate of \$150,000 for the traffic signal, which includes \$15,000 for the design.

Discuss Options That Can Be Considered for Village Green: M. Leichter stated that he spoke about S. Tarca’s project with the Board of Finance and the various issues that this project needs to get going. The reception was unanimously positive.

ADA Project Status: J. Clark stated that the deletions made to the project in order to stay within budget are new replacement doors going into the Horton House, the front door of the Town Office Building, Braille signs in the Town offices, and some of the hardware that would go on replacement doors. The major change was to ask Public Works to do the excavation work for the foundation.

Update on Process to Hire New Town Manager: It was noted that J. Dube will represent the Hebron Board of Education, T. Tremont will represent the RHAM Board of Education and M. Leichter will represent the Board of Finance. J. Watt requested names of outside Town Manager’s for the Board to consider being a part of the selection committee.

Review Town Goals and Those Specific to Town Manager: The Board reviewed suggested goals for 2009 prepared by J. Watt.

W. Moorcroft stated that part of the goal is for the Board to be working on a solution for the contamination in the center of Town and down on Church Street. B. O’Connell noted that he would like to do a presentation to the Boards of Selectmen and Finance to discuss where they are and what the Open Space Land Acquisition Committee is working on. G. Mulligan indicated that she would like to evaluate and look at the buildings that are in Town and how they are being used. It was suggested taking a look at the facility study that was done approximately 7 years ago and update some of the information.

Comparison of Electrical Cost Going Forward: J. Day is working to prepare a report that is sufficiently comprehensive to outline not only costs but alternatives the Town might consider to reduce the current costs.

Recommendation Committee to Review Status of Golf Course Revaluation: J. Clark stated that he has not put together a group as of yet.

Set a Public Information Meeting Date for Hebron Center Pollution Remediation Project: It decided that this meeting would be held on Wednesday, March 18, 2009 at 7:00 p.m.

New Business:

Overview of EDC Projects for 2009: J. Watt went over the memo received from the EDC, dated 2/27/09 on their goals for 2009

Authorization to Apply for Senior Center Grant in Aid: J. Clark stated that annually the Town applies for a grant in aid to reimburse the Town for transportation expenses. The Conn. DOT provides a grant in the amount of approximately \$22,000.

G. Mulligan moved that the Town Manager be authorized to apply for, receive and expend elderly transportation funds from the Connecticut Department of Transportation for demand responsive transportation. The motion passed unanimously.

AHM Budget: J. Watt went over some ideas that he had for the three Towns contribution to AHM's budget. B. O'Connell noted that the formula seems fair and is very comfortable with the number that was put together. M. Stuart stated that the type of service that AHM provides is needed now more than ever because of the economy.

2009-2010 Budget Schedule, Approach and Overview: It was the consensus of the Board to adopt the workshop schedule (see attached).

The Board recessed at 10:23 p.m.

The Board reconvened at 10:33 p.m.

J. Clark noted that the Grand List has not grown at all and noted that the projected tax increase for 09/10 will be 6.03% or 1.64 mills. The General Government budget is increasing to \$6,380,039, which is 4.34%. J. Clark indicated that there is a direct revenue loss of \$290,000, reduced tax collections, and \$489,000 in new town spending.

J. Clark went over some potential budget reductions in order to bring it down to a 0% tax increase. In order to obtain a 0% increase \$567,318 will need to be cut from the budget.

March 19th Proposed Agenda and Workshop for March 7th and 14th: It was decided to postpone the March 7th workshop until sometime in April and move the March 14th workshop to March 28th.

Discuss and Recommend Requirements for Attending BOS Meetings Via Conference Call: J. Clark stated that he received correspondence from Tom Hennick, FOI, regarding this issue. Under the FOI law, the answer is the member does not have to attend the entire meeting if they are on the telephone. J. Clark indicated that he has not asked Town Council their opinion again. J. Clark noted that he did not think there was any statute regarding this.

J. Watt stated that if a person is going to be on the phone for a meeting, discuss ahead of time what items they will be present for and make it a consensus of the Board beforehand.

J. Clark stated that he will draft something for the Board to review regarding this matter.

Town Manager's Report:

Correspondence:

- 12/17/08 – Letter to J. Clark from D. Arnold, Amston Lake District, re: Amston Lake Dam.
- 2/17/09 – Letter to J. Clark from D. Holtman, re: Recent Legislation of Interest to Municipalities.
- 2/4/09 – Memo to J. Clark from R. Musson, re: Completion of the 10/1/08 Grand List.

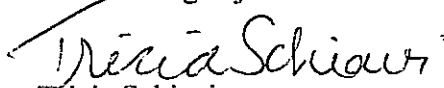
Consent Agenda: J. Watt moved that the Board of Selectmen approve the following Consent Agenda items and motions contained therein as if individually adopted (see attached). The motion passed unanimously.

Liaison Reports:

Salmon River Watershed: B. O'Connell stated that they had a meeting last week where they sent out a letter to the Town Manager requesting funding. B. O'Connell noted that he has not responded to them about whether or not Hebron will be contributing.

Parks and Recreation: G. Mulligan stated that it was agreed to have the Friends of the Park name the park on East Street.

The meeting adjourned at 12:00 a.m.


Tricia Schiavi
Board Clerk

**BOARD OF SELECTMEN
2009-2010 BUDGET MEETING SCHEDULE**

Thursday, March 5, 2009 – Douglas Library (Regular Meeting)

7:30 p.m. Regular Board of Selectmen Meeting
8:30 p.m. Town Manager's Budget Presentation

Tuesday, March 10, 2009 – Douglas Library (Special Meeting)

7:30 p.m. Hebron Board of Education
8:30 p.m. CIP Committee Presentation
9:30 – 10:00 Miscellaneous General Government

Thursday, March 12, 2009 – Douglas Library (Regular Meeting)

7:30 – 7:40	Registrars	Acct. 1070
7:40 – 7:50	Town Clerk	Acct. 1060
7:50 – 8:15	Police Department	Acct. 2001
8:15 – 8:30	Fire Marshal	Acct. 2011
8:30 – 9:15	Fire Department/Ambulance Service	Acct. 2010/2020
9:15 – 10:00	Miscellaneous General Government	

Tuesday, March 17, 2009 – Douglas Library (Special Meeting)

7:30 – 7:45	Revenue Collector	Acct. 1040
7:45 – 8:00	Assessor	Acct. 1050
8:00 – 8:15	Planning and Land Use	Acct. 4001 – 4025
8:15 – 8:45	Public Works Department	Acct. 4101 – 4104
8:45 – 9:15	Parks & Recreation	Acct. 3101 & 3102
9:15 – 9:30	Open Space/Land Acquisition	Acct. 5051
9:30 – 10:00	Miscellaneous General Government	

Thursday, March 19, 2009 – Douglas Library (Regular Meeting)

7:30 – 10:00 Regular Board of Selectmen Meeting
7:30 RHAM Board of Education

Tuesday, March 24, 2009 – Douglas Library (Special Meeting)

7:30 – 7:45	Senior Center	Acct. 3013 & 3020
7:45 – 8:00	Library	Acct. 3007
8:00 – 9:00	Miscellaneous General Government	
9:00 – 10:00	Revenues Overview & Discussion / Budget Deliberations	

Thursday, March 26, 2009 – Douglas Library (Regular Meeting)

7:30 – 10:00 Finalize Selectmen's FY 09-10 Budget

**TOWN OF HEBRON
BOARD OF SELECTMEN
REGULAR MEETING
MARCH 5, 2009**

CONSENT AGENDA

Proposed Motion:

Move that the Board of Selectmen approve the following Consent Agenda items and motions contained therein as if individually adopted:

a) APPROVAL OF MINUTES:

- 7.a.1 February 14, 2009 – Special Meeting
- 7.a.2 February 14, 2009 – Special Meeting
- 7.a.3 February 19, 2009 – Special Meeting
- 7.a.4 February 19, 2009 – Public Hearing
- 7.a.5 February 19, 2009 – Regular Meeting

b) TAX REFUNDS:

- 7.b.1 Susan Townley/Kevin Townley - \$38.52