



Town of Hebron

15 Gilead Street, Hebron, CT 06248
Tel (860) 228-5971 FAX (860) 228-5980
www.Hebronct.com

BUILDING/ZONING APPLICATION FORM

Please print or type all information and complete in detail, if not applicable mark NA.

PROJECT INFORMATION (3 sets for Residential projects, 4 sets for Commercial projects)					
Legal Address: Street No. & Name:					Unit Number:
Description of Project:					
Type of Work: <input type="checkbox"/> New Construction <input type="checkbox"/> Addition <input type="checkbox"/> Alteration <input type="checkbox"/> Conversion <input type="checkbox"/> Accessory Structure <input type="checkbox"/> Temporary <input type="checkbox"/> Change of Use <input type="checkbox"/> Rehab Project No.					
Occupancy Classification: <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Other:					
Residential Electrical Work Only:					
<input type="checkbox"/> By checking this box, I will follow the requirements of the 2005 NEC as the alternative compliance per section E3301.2.1 of the 2003 IRC portion of the 2005 State Building Code, instead of the electrical requirements in chapters 33 through 42 of the 2003 IRC portion of the 2005 State Building Code.					
PROPERTY OWNER					
Last Name:			First Name:		
Company Name:					
Mailing Address:					
Town:			State:	Zip:	
Phone:	Fax:	Mobile:	E-mail:		
APPLICANT (if different from owner)					
Last Name:			First Name:		
Company Name:					
Mailing Address:					
Town:			State:	Zip:	
Phone:	Fax:	Mobile:	E-mail:		
Contractor License/Registration Type & Number:			Expiration Date:		
AFFIDAVIT					
I am aware this is only an application for the work described and that I am not authorized to proceed with the work until such time as the permit has been issued by the Building Official.					
I hereby certify that the proposed work will conform to the State Building Code and all other codes as adopted by the State of Connecticut and the Town of Hebron Ordinances and Zoning Regulations and further attest that I am authorized to make application for a permit for such work as described above.					
Applicant's Signature:		Print Name:		Date:	
CONSTRUCTION VALUE: The construction value shall include all labor and material costs and shall include mechanical, electrical, and plumbing work.			PERMIT FEES (Office Use Only)		
\$			Building Fee: \$		
This project includes the following work: <input type="checkbox"/> Electrical <input type="checkbox"/> Fuel Gas <input type="checkbox"/> Plumbing <input type="checkbox"/> Mechanical			State Ed. Fee:		
			Driveway Fee:		
			C of O Fee:		
			TOTAL FEES: \$		
Please see reverse side to list sub-contractors and for additional submission requirements.			Date Paid:		

Demolition and Fire Protection work shall require a separate application and permit.



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SUB-CONTRACTORS		
Mechanical:	Phone:	License No.
Electrical:	Phone:	License No.
Plumbing:	Phone:	License No.
Fuel Gas:	Phone:	License No.

This list is to be used as a guide only and is not all-inclusive; additional information may be required for your particular project. The construction documents must have enough detail and information so that anybody can construct the project.

Supporting Documentation

- Completed, signed and dated Building Application Form
- Completed worker's compensation affidavit for property owners or sole proprietors or copy of workers compensation insurance
- Documentation showing compliance with the 2003 International Energy Conservation Code (www.energycodes.gov) or
 - Section N1102 of the 2003 IRC (glazing area is <15% of gross exterior walls)
 - Max. glazing U-factor 0.35
 - Max. opaque door U-factor 0.35
 - Ceilings min. R-49 (R-38 if full depth insulation is over top plate)
 - Walls min. R-21
 - Floors min. R-21
- Street address of project on all drawings and documents

Site Plan

- All proposed major construction projects, including new residences, commercial, and industrial structures, and significant additions shall provide a Class A-2 Plot Plan by a licensed land surveyor, showing the dimensions of the lot, existing structures, natural features, and proposed location of all buildings, in addition to the following.
- Property lines
- Distance from property to structure
- Structure dimensions
- Driveway
- Topography (existing and proposed)
- Footing drain inverts, outlet and separation
- Proposed utilities
- Wetlands and flood zone limits and elevation
- Septic system shown and located on the plan
- Well and piping shown and located on the plan

Foundation Information

- Assumed soil bearing pressure
- Dimensions
- Wall thickness
- Footing sizes
- Frost protection
- Foundation anchor type, size, locations
- Window and door sizes and locations
- Hatchways
- Columns
- Drainage details
- Waterproofing details
- Crawl space ventilation size and location
- Crawl space access size and location
- Concrete strengths

Floor Plan Information

- Dimensions
- Door and window sizes, egress window
- Glazing in hazardous locations
- Garage/dwelling opening protection
- Garage/dwelling separation
- Kitchen layout
- Bathroom layout and space clearances
- Indicate use of all spaces
- Stair location
- Attic access location and size
- Square footage for each habitable level of the structure
- Required light and ventilation for each habitable room

Elevations

- Type of siding
- Roofing
- Other finishes
- Finish grades
- Building heights
- Height of chimney above roof
- Roof pitch

Building Section & Details

- Floor-to-floor heights
- Material type, size, and spacing
- Stair details (rise, run, treads, nosing, width, headroom)
- Handrail details
- Guardrail details
- Roof ventilation

Framing Plans

- Design loads – for floors, ceilings, roofs
- Bearing partitions identified on the plan
- Direction of framing
- Spans, beam
- Wood species and grade
- Framed openings
- Wall framing size and spacing identified
- Sheathing type and thickness
- Window and door header sizes
- Decking material, size, spacing
- Engineering data for engineered lumber (LVL's and I-joists)
- Framing plan for engineered lumber
- Engineering data for steel beams, signed and sealed by a CT registered design professional
- Engineering data for trusses, signed and sealed by a CT registered Professional Engineer
- Note: Unusual structural conditions may require that additional engineering back-up be submitted

Chimneys & Fireplaces

- Clearances to combustible materials
- Manufacturers data for metal flues
- Exterior fresh air source for fireplaces
- Flue sizes
- Manufacturers data and installation instructions for metal fireplaces

Electrical Information

- Panel location(s) with main size
- Meter socket location
- Smoke alarm & carbon monoxide detector locations

Mechanical Information

- Type of heat (oil, electric, gas)
- Heating, ventilation, and air conditioning plant location
- Oil tank size, location, and piping
- LP-Gas tank location, size, and piping
- Combustion air requirements/calculations
- Heat loss, Heat gain calculations

Plumbing Information

- Sewer location
- Domestic water location
- Water heater size, type, and location
- Manufacturers data for all whirlpool tubs and tubs over 80 gallon capacity

ZONING COMPLIANCE (Office Use Only)		
Zoning District:	Maximum	Building Height (ft) Proposed
	Maximum	Lot Coverage (sq ft) Proposed
Lot Area:	Maximum	Special Permit Petition No.
	Maximum	ZBA Application No.
Application referred to:		<input type="checkbox"/> Floodplain: Zone:
<input type="checkbox"/> Planning and Zoning Commission		<input type="checkbox"/> Application complies with the Town of Hebron Zoning Regulations:
<input type="checkbox"/> Zoning Board of Appeals		